

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD JANUARY 12, 2021

A Special Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 12th day of January, 2021, at 6:30 p.m. The meeting was open to the public.

The meeting was held via conference call due to the State of Emergency declared by Governor Polis and Public Health Order 20-23 Implementing Social Distancing Measures, and threat posed by the COVID-19 coronavirus.

ATTENDANCE

Directors In Attendance Were:

David Rolenc
Clayton Miller
Amy Turner

Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)

Rita Connerly, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner

Assistant Chief Oakley Revels

Captain Michael Dell’Ario

Vicki Revels; Firefighter

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Connerly noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Director Rolenc also noted that a quorum was present and requested members of the

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Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved, as presented.

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board noted that due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, the meeting was held via teleconference.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Minutes: The Board reviewed Minutes from the December 8, 2020 Special Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Turner and, upon vote, unanimously carried, the Minutes of the December 8, 2020 Special Meeting were approved, as presented.

PUBLIC COMMENT

There were no comments from the public.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending Dec. 31, 2020
General	\$ 18,186.72
Debt	\$ -0-
Capital	\$ 1,416.76
Total	\$ 19,603.48

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Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

Mr. Solin reviewed with the Board the payment of claims for the period ending January 4, 2021, in the amount of \$20,695.25.

Following review and discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board approved the payment of claims for the period ending January 4, 2021, in the amount of \$20,695.25.

Future Financing Ideas: The Board deferred discussion.

2020 Audit: Mr. Solin discussed challenges in finding an Auditor to perform the 2019 Audit. The Board referred Mr. Solin to a regional firm that may have the capability. Mr. Solin was directed to make contact to discuss the firm's capacity to perform the audit.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief:

Monthly Call Volumes: Chief Turner reported that 424 calls were received in 2020 which made 2020 the biggest year since the bomb cyclone. Of those calls 41 were fire, 244 were medical and 139 were good intent calls.

Chief Turner reported that during the month of December 10 calls were received. There were 2 fire, 6 medical and 2 good intent calls.

Personnel Count: Chief Turner reported that there are currently 14 total fire fighters and 1 on probationary status.

District Vehicles: Chief Turner reported that all District Vehicles are running.

Assistant Chief: Assistant Chief Revels reported that a \$100 donation was received by Mr. Mansfield. Assistant Chief Revels further requested information about Government License Plates for the Department Vehicles. Attorney Connerly noted for the Board she will review the requirements for Government License Plates and will follow up with Chief Turner.

Captain: Captain Dell'Ario noted for the Board all annual reviews for the *Department's personnel* are complete.

President: There was no report at this time.

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Vice President: There was no report at this time.

Treasurer/Assistant Secretary: There was no report at this time.

Secretary: There was no report at this time.

Auxiliary Report: There was no report at this time.

LEGAL MATTERS

Peyton Pines Station: There was no update at this time.

OPERATIONS AND MAINTENANCE

Strategic Plan: The Board deferred discussion.

Grant Funding Opportunities: The Board deferred discussion.

Wildland Fire Program: There were no updates at this time.

Computer and Security System Maintenance: There were no updates at this time.

Calhan Ambulance: Chief Turner reported to the Board the purchase of the Calhan Ambulance is on schedule.

OTHER BUSINESS

Upcoming Events: It was noted that there are no immediate upcoming events.

Future Agenda Items: No additional items were added.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,


By /s/ **Amy Turner**
Secretary for the Meeting

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THESE MINUTES ARE APPROVED AS THE OFFICIAL JANUARY, 12, 2021 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Clayton Miller

David Rolenc



Amy Turner