

## RECORD OF PROCEEDINGS

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### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD DECEMBER 14, 2021

A Special Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as "Board") was held on Tuesday, the 14<sup>th</sup> day of December, 2021, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public.

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#### **ATTENDANCE**

#### **Directors In Attendance Were:**

David Rolenc  
Clayton Miller  
Amy Turner  
Ryan Orness

#### **Also In Attendance Were:**

David Solin; Special District Management Services, Inc. ("SDMS")

Jack Reutzal, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner

Deputy Chief Oakley Revels

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#### **PLEDGE OF ALLEGIANCE**

**Pledge of Allegiance:** Director Miller led the Board in reciting the Pledge of Allegiance.

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#### **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST**

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzal noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

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## RECORD OF PROCEEDINGS

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### ADMINISTRATIVE MATTERS

**Agenda:** Mr. Solin reviewed the proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved, as amended.

**Meeting Location/Manner and Posting of Meeting Notice:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board noted that due to the threat posed by the COVID-19 coronavirus, the meeting was held via teleconference and at the physical location.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

**Minutes:** The Board reviewed Minutes from the November 9, 2021 Special Meeting.

Following discussion, upon motion duly made by Director Orness, seconded by Director Turner and, upon vote, unanimously carried, the Minutes of the November 9, 2021 Special Meeting were approved, as presented.

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### PUBLIC COMMENT

There were no comments from the public.

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### FINANCIAL MATTERS

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending Nov. 30, 2021
General	\$ 9,562.08
Debt	\$ -0-
Capital	\$ -0-
<b>Total</b>	<b>\$ 9,562.08</b>

Following discussion, upon motion duly made by Director Turner, seconded by Director Orness and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

## RECORD OF PROCEEDINGS

---

**Financial Statements:** Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending November 30, 2021 and statement of Cash Position as of November 30, 2021.

Following discussion, upon motion duly made by Director Miller, seconded by Director Turner and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending November 30, 2021 and statement of Cash Position as of November 30, 2021.

**Future Financing Ideas:** The Board deferred discussion.

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### **OFFICER REPORTS/ ANNOUNCEMENTS**

#### **Fire Chief:**

*Monthly Call Volumes:* Chief Turner reported that 43 calls were received in November and 488 calls were received year to date.

*Personnel Count:* Chief Turner reported that there are currently 11 active fire fighters, one on probationary status, and one intern from the military.

*District Vehicles:* Chief Turner reported that all vehicles are in service.

**Deputy Chief:** There was no report at this time.

**Captain:** There was no report at this time.

**President:** There was no report at this time.

**Vice President:** There was no report at this time.

**Treasurer/Assistant Secretary:** There was no report at this time.

**Secretary:** There was no report at this time.

**Auxiliary Report:** There was not report at this time.

*Establishing the Auxiliary as a 501(c)(3) Non-Profit Organization:* Mr. Solin reported to the Board that he is working on establishing the Auxiliary as a 501(c)(3) Non-Profit Organization.

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### **LEGAL MATTERS**

**Possible Station:** Chief Turner updated the Board on the status of conversations regarding obtaining land for the District. He noted that he met with the property owner and gave her all of the District's information for her review.

## RECORD OF PROCEEDINGS

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### OPERATIONS AND MAINTENANCE

**Strategic Plan:** There were no updates at this time.

**Grant Funding Opportunities:** There were no updates at this time.

**Wildland Fire Program:** There were no updates at this time.

**Computer and Security System Maintenance:** There were no updates at this time.

**Internet Monitoring:** There were no updates at this time.

### OTHER BUSINESS

**Upcoming Events:** It was noted that there were no immediate upcoming events.

**Future Agenda Items:** No additional items were added.

### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ **Amy Turner**  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL DECEMBER 14, 2021 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

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Clayton Miller

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David Rolenc

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Ryan Orness

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Amy Turner