

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD FEBRUARY 9, 2021

A Special Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 9th day of February, 2021, at 6:30 p.m. The meeting was open to the public.

The meeting was held via conference call due to the State of Emergency declared by Governor Polis and Public Health Order 20-23 Implementing Social Distancing Measures, and threat posed by the COVID-19 coronavirus.

ATTENDANCE

Directors In Attendance Were:

David Rolenc
Clayton Miller
Amy Turner

Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)

Rita Connerly, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner

Assistant Chief Oakley Revels

Captain Michael Dell’Ario

Lieutenant CJ Bebb

Vicki Revels; Firefighter

Eric Markowski; Firefighter Recruit

Victoria Markowski; *Resident*

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

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DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Connerly noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Director Rolenc also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Agenda was approved, as presented.

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board noted that due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, the meeting was held via teleconference.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Minutes: The Board reviewed Minutes from the January 12, 2021 Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Minutes of the January 12, 2021 Special Meeting were approved, as presented.

PUBLIC COMMENT

Ms. Markowski discussed her interest in joining the Board. She will contact Mr. Solin if she wants to proceed with being appointed to a vacancy.

FINANCIAL MATTERS

Financial Statements: Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending December 31, 2020 and statement of Cash Position as of December 31, 2020.

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Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending December 31, 2020 and statement of Cash Position as of December 31, 2020.

Future Financing Ideas: The Board deferred discussion.

2020 Audit: The Board discussed the 2020 Audit and determined to defer additional discussion until the March 9, 2021 meeting.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief:

Monthly Call Volumes: Chief Turner reported that during the Month of January 41 calls were received.

Personnel Count: Chief Turner reported that there are currently 14 total fire fighters and 1 on probationary status.

District Vehicles: Chief Turner reported that all District Vehicles are running.

Assistant Chief: Assistant Chief Revels noted for the Board that the safe will need to be cleared out and deposits made.

Captain: Captain Dell'Ario noted for the Board the Beta version of the public calendar is available on google calendar and is downloadable. He also noted that he is working with Rocky Mountain Communications on quotes to update handheld radios.

President: There was no report at this time.

Vice President: There was no report at this time.

Treasurer/Assistant Secretary: There was no report at this time.

Secretary: There was no report at this time.

Auxiliary Report: There was no report at this time.

LEGAL MATTERS

Peyton Pines Station: There was no update at this time.

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Old West Ranch Development: Attorney Connerly discussed with the Board the planned Old West Ranch Development. It was noted the Development is within the boundaries of the District.

OPERATIONS AND MAINTENANCE

Strategic Plan: The Board deferred discussion.

Grant Funding Opportunities: Chief Turner is researching an EMS education grant.

Wildland Fire Program: There were no updates at this time.

Computer and Security System Maintenance: Chief Turner reported to the Board a social media monitoring and archiving company is providing their services for the department, at an amount of \$2,000 a year. The agreement is cancellable at any time.

Calhan Ambulance: Chief Turner reported to the Board that the Calhan Ambulance is still on schedule to be delivered in March.

OTHER BUSINESS

Upcoming Events: It was noted that there are no immediate upcoming events.

Future Agenda Items: A request was made to add discussion on internet monitoring to the next agenda.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,


By /s/ **Amy Turner**
Secretary for the Meeting

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THESE MINUTES ARE APPROVED AS THE OFFICIAL FEBRUARY 9, 2021
MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY
THE BOARD OF DIRECTORS SIGNING BELOW:

Clayton Miller

David Rolenc



Amy Turner