

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD FEBRUARY 14, 2023

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 14th day of February, 2023, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by both methods.

ATTENDANCE

Directors In Attendance Were:

David Rolenc
Clayton Miller
Ryan Orness

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the absence of Director Turner was excused.

Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)

Jack Reutzal, Esq.; Fairfield & Woods, P.C.

Assistant Chief Oakley Revels

Firefighter Vickie Revels

Probationary Member Rodewald

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzal noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board

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to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Agenda was approved, as presented.

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board meeting was held via teleconference and at the physical location.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Minutes: The Board reviewed Minutes from the January 10, 2023 Regular Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Minutes of the January 10, 2023 Regular Meeting were approved, as presented.

Board Vacancy: The Board entered into discussion regarding the current Board Vacancy. The Board considered the appointment of Patrick Palacol to fill the vacancy on the Board.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, Patrick Palacol was appointed to fill the vacancy on the Board.

Appointment of Officers: The Board entered into discussion regarding the appointment of officers.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the following slate of officers was appointed:

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President	David Rolenc
Vice President	Clayton Miller
Treasurer	Ryan Orness
Secretary	Amy Turner
Assistant Secretary	Patrick Palacol

PUBLIC COMMENT There were no comments from the public.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending January 31, 2023
General	\$ 23,907.80
Debt	\$ -0-
Capital	\$ 3,684.95
Total	\$ 27,592.75

Following discussion, upon motion duly made by Director Orness, seconded by Director Rolenc and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

Financial Statements: Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending December 31, 2022 and statement of Cash Position as of December 31, 2022.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending December 31, 2022 and statement of Cash Position as of December 31, 2022.

Future Financing Ideas: The Board deferred discussion.

CRL Associates, Inc.: There was no update from CRL at this time. The Board directed that Director Rolenc, Chief Turner, Assistant Chief Revels, Attorney Reutzel and Mr. Solin meet with Mr. Sherman and begin discussions on planning for public presentation of an Education Campaign.

Agreement between the District and CRL Associates, Inc. for an Education Campaign for the May 2, 2023 Election: The Board reviewed an Agreement between the District and CRL Associates, Inc. for an education campaign for the May 2, 2023 election.

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Following discussion, upon motion duly made by Director Miller, seconded by Director Orness and, upon vote, unanimously carried, the Board ratified approval of the Agreement between the District and CRL Associates, Inc. for an education campaign for the May 2, 2023 election.

FPPA 2023 Actuarial Study: Mr. Solin discussed with the Board the FPPA 2023 Actuarial Study. It was noted a study is not needed for 2023, and the Board did not want to pursue one. No action was necessary by the Board.

2022 Application for Exemption from Audit: The Board discussed the requirements for an audit.

Following review and discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board approved execution of the Application for Exemption from Audit for 2022.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief:

Monthly Call Volumes: Assistant Chief Revels reported that 32 calls were received January 2023.

Personnel Count: Assistant Chief Revels reported that there are currently twelve (12) fire fighters including one (1) fulltime and four (4) on probationary status.

District Vehicles: Assistant Chief Revels reported that all vehicles are in service.

Assistant Chief: Assistant Chief Revels reported that the Ambulance Transport License for 1-year has been received. He noted costs should decline for the equipment that was required and he is working with a person to assist with insurance billing. It was also noted the emergency reporting system will have to be changed to ESO, at a significant cost increase as the current system will no longer be supported. Finally, Assistant Chief Revels reported that security locks are waiting on one additional part, and the system should be complete and using RFID cards shortly.

Captain: There was no report at this time.

President: There was no report at this time.

Vice President: There was no report at this time.

Treasurer: There was no report at this time.

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Secretary: There was no report at this time.

Auxiliary Report: There was no report at this time.

Events for the Year: There was no report at this time.

LEGAL MATTERS

Station No. 2: Attorney Reutzel reported that he continues to work with the Attorney for the party donating the land.

New Development: Chief Revels informed the Board that there may be a cistern system put into place for sprinklering a new development.

OPERATIONS AND MAINTENANCE

Strategic Plan: There was no update at this time.

Grant Funding Opportunities: There was no update at this time.

Wildland Fire Program: There was no update at this time.

Computer and Security System Maintenance: There was no update at this time.

New Security Systems: This update was provided in the Assistant Chief report.

New Camera System: It was reported that Chief Turner has requested a proposal for a camera system.

Internet Monitoring: There was no update at this time.

Snow Plow for a Truck: Assistant Chief Revels reported that the Department needs to be able to service the plow needs of the Department and Chief Turner would like to purchase a plow for one of the type 6 vehicles. The Board directed Chief Turner to obtain a quote to present to the Board.

OTHER BUSINESS

Future Agenda Items: It was requested to add a “Discussion on opportunities to target Community Outreach to residents with unique needs” to future Agendas.

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ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made, seconded and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ Amy Turner
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL FEBRUARY 14, 2023 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Clayton Miller

David Rolenc

Ryan Orness

Ryan Orness

Amy Turner

Amy Turner