

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD MARCH 9, 2021

A Special Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 9th day of March, 2021, at 6:30 p.m. The meeting was open to the public.

The meeting was held via conference call due to the State of Emergency declared by Governor Polis and Public Health Order 20-23 Implementing Social Distancing Measures, and threat posed by the COVID-19 coronavirus.

ATTENDANCE

Directors In Attendance Were:

David Rolenc

Amy Turner

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the absence of Director Miller was excused.

Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)

Jack Reutzell, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner

Assistant Chief Oakley Revels

Vicki Revels; Firefighter

Quinlan Linebaugh; Resident

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

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DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzel noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Director Rolenc also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved, as presented.

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board noted that due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, the meeting was held via teleconference.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Minutes: The Board reviewed Minutes from the February 9, 2021 Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Minutes of the February 9, 2021 Special Meeting were approved, as presented.

PUBLIC COMMENT

There were no comments from the public.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

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Fund	Period Ending January 2021	Period Ending February 2021
General	\$ 20,695.25	\$ 7,953.22
Debt	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-
Total	\$ 20,695.25	\$ 7,953.22

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

Financial Statements: Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending February 28, 2021 and statement of Cash Position as of February 28, 2021.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending February 28, 2021 and statement of Cash Position as of February 28, 2021.

Future Financing Ideas: The Board deferred discussion.

2020 Audit: The Board reviewed the proposal from Schilling & Company, Inc to perform the 2020 Audit.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board approved the engagement of Schilling & Company, Inc to perform the 2020 Audit, in the amount of \$7,000.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief:

Monthly Call Volumes: Chief Turner reported that 21 calls were received. 4 calls were fire and 17 calls were other.

Personnel Count: Chief Turner reported that there are currently 13 total fire fighters and 1 on probationary status.

District Vehicles: Chief Turner reported that all District Vehicles are running.

Assistant Chief: Assistant Chief Revels noted for the Board that the Department received a subpoena for medical records. It was also noted that a check is needed for the purchase of the Calhan ambulance on March 19, 2021.

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Captain: There was no report at this time.

President: There was no report at this time.

Vice President: There was no report at this time.

Treasurer/Assistant Secretary: There was no report at this time.

Secretary: There was no report at this time.

Auxiliary Report: There was no report at this time.

LEGAL MATTERS

Peyton Pines Station: There was no update at this time.

Old West Ranch Development: Attorney Reutzel discussed with the Board the status on the Old West Ranch Development. It was noted Attorneys Reutzel and Connerly will work with El Paso County to require the Developer to contact the District to address the Fire Department's needs.

OPERATIONS AND MAINTENANCE

Strategic Plan: The Board deferred discussion.

Grant Funding Opportunities: There were no updates at this time.

Wildland Fire Program: There were no updates at this time.

Computer and Security System Maintenance: There were no updates at this time.

Calhan Ambulance: Chief Turner reported to the Board that the Calhan Ambulance is scheduled to be delivered on March 19, 2021.

Internet Monitoring: There were no updates at this time.

OTHER BUSINESS

Upcoming Events: It was noted that there are no immediate upcoming events.

Future Agenda Items: No additional items were added.

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ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the meeting was adjourned.


Respectfully submitted,

By /s/ Amy Turner
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MARCH 9, 2021 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Clayton Miller

David Rolenc



Amy Turner