

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD APRIL 11, 2023

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 11th day of April, 2023, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by either method.

ATTENDANCE

Directors In Attendance Were:

David Rolenc
Amy Turner
Ryan Orness
Clayton Miller

Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)

Jack Reutzler, Esq.; Fairfield & Woods, P.C.

Oakley Revels; Assistant Chief

Firefighter Revels

Firefighter Markowski

Firefighter Snelling

Victoria Markowski; Board Electee – Peyton Fire Protection District

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzler noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board

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to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved, as amended.

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board meeting was held via teleconference and at the physical location.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Minutes: The Board reviewed Minutes from the March 14, 2023 Regular Meeting.

Following discussion, upon motion duly made by Director Orness, seconded by Director Turner and, upon vote, unanimously carried, the Minutes of the March 14, 2023 Regular Meeting were approved, as presented.

PUBLIC COMMENT

There were no comments from the public.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending March 31, 2023
General	\$ 14,355.49
Debt	\$ -0-
Capital	\$ 1,416.76
Total	\$ 15,772.25

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

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Financial Statements: Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending March 31, 2023.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Orness and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending March 31, 2023.

Treasury Bill: The Board discussed direct purchasing U.S. Treasury securities on a rolling 4-week basis. The Board approved opening a Treasury Account and a Colotrust account, and directed that two months of anticipated expenditures should be invested in the Colotrust account, and the remainder of funds should be used for purchase of 4-week Treasury Bills.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board approved the opening of a Treasury Direct account to purchase 4-week Treasury Bills and a Colotrust account for two months of liquidity for the District.

Future Financing Ideas: The Board deferred this matter.

CRL Associates, Inc.: Attorney Reutzler provided the Board with an updated status and discussed the proposed CRL Associates, Inc. timeline and ballot language.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief: Assistant Chief Revels reviewed with the Board the Fire Chief's report.

Monthly Call Volumes: Assistant Chief Revels reported that 34 calls were received in March 2023.

Personnel Count: Assistant Chief Revels reported that there are currently sixteen (16) fire fighters including thirteen (13) full and three (3) on probationary status, one (1) of those being on a leave of absence.

District Vehicles: Assistant Chief Revels reported that all vehicles are in service.

Assistant Chief: Assistant Chief Revels thanked the Markowskis for coordinating a donation from Lowe's consisting of a picnic table, grill, chairs and bottled water. Assistant Chief Revels also reported 16 radios have been donated to the department, nine from Palmer Lake Fire Department and seven from Douglas County Fire Protection District. The radios are in the process of being reprogrammed. Assistant Chief Revels also reported he will be ordering three sets of bunker gear within the next week.

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Captain: There was no report at this time.

President: There was no report at this time.

Vice President: There was no report at this time.

Treasurer: There was no report at this time.

Secretary: There was no report at this time.

Auxiliary Report: There was no report at this time.

Events for the Year: There was no report at this time.

LEGAL MATTERS

Station No. 2: Mr. Reutzel presented to the Board a Purchase and Sale Agreement between Bennett-Cullers Family Partnership, LLLP and the District for Station # 2.

Following discussion, upon motion duly made by Director Miller, seconded by Director Turner and, upon vote, unanimously carried, the Board approved the Purchase and Sale Agreement between Bennett-Cullers Family Partnership, LLLP and the District for Station # 2.

OPERATIONS AND MAINTENANCE

Strategic Plan: There was no update at this time.

Grant Funding Opportunities: There was no update at this time.

Wildland Fire Program: There was no update at this time.

Computer and Security System Maintenance:

New Camera System: The Board noted the requested proposal has not been received.

Opportunities for Targeted Community Outreach and Services for Residents: The Board discussed targeted community outreach and services for residents.

OTHER BUSINESS

Appointment Directors to Vacancies: The Board discussed appointing Directors to vacancies in May 2023.

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ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made, seconded and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ Amy Turner
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL APRIL 11, 2023 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Clayton D. Miller

Clayton Miller



David Rolenc



Ryan Orness

Amy Turner