

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD APRIL 13, 2021

A Special Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 13th day of April, 2021, at 6:30 p.m. The meeting was open to the public.

The meeting was held via conference call due to the State of Emergency declared by Governor Polis and Public Health Order 20-23 Implementing Social Distancing Measures, and threat posed by the COVID-19 coronavirus.

ATTENDANCE

Directors In Attendance Were:

David Rolenc
Clayton Miller
Amy Turner

Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)

Rita Connerly, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner

Assistant Chief Oakley Revels

Captain Michael Dell’Ario

Vicki Revels; Firefighter

Quinlan Linebaugh; Resident

John Hill; Ranchland News

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

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DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Connerly noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved, as presented.

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board noted that due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, the meeting was held via teleconference.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Minutes: The Board reviewed Minutes from the March 9, 2021 Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Minutes of the March 9, 2021 Special Meeting were approved, as presented.

PUBLIC COMMENT

Mr. Hill introduced himself to the Board. Mr. Hill will now be covering the Peyton Fire Protection District for the Ranchland News.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

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Fund	Period Ending March 31, 2021
General	\$ 9,860.89
Debt	\$ -0-
Capital	\$ -0-
Total	\$ 9,860.89

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

Financial Statements: Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending March 31, 2021 and statement of Cash Position as of March 31, 2021.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending March 31, 2021 and statement of Cash Position as of March 31, 2021.

Future Financing Ideas: The Board deferred discussion.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief:

Monthly Call Volumes: Chief Turner reported that 8 calls were received. There were 4 medical, 2 service and 2 good intent calls.

Personnel Count: Chief Turner reported that there are currently 13 total fire fighters and 1 on probationary status.

District Vehicles: Chief Turner reported that all District Vehicles are running.

Assistant Chief: Assistant Chief Revels noted for the Board that the Knox Box e-cores have been ordered and existing Knox boxes will be installed upon receipt. He also noted they are expecting an upcoming equipment order that will need to be placed to bring the reserve engine into service. The Board further discussed the need to purchase additional Self-Contained Breathing Apparatus (“SCBA”) bottles when the current bottles expire.

Captain: Captain Dell’Ario reported to the Board the Gmail calendar is in a beta version and is in the process of being tested. He also noted the calendar is designed for the public to be able to access and use as well.

President: There was no report at this time.

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Vice President: There was no report at this time.

Treasurer/Assistant Secretary: There was no report at this time.

Secretary: There was no report at this time.

Auxiliary Report: Director Rolenc asked the Department if they would like to participate in the Pancake Breakfast for Peyton Days. Chief Revels noted that they should have sufficient member support for that effort.

LEGAL MATTERS

Possible Station: Chief Revels noted for the Board that he has reached out to the company that operates the pipeline through the Prairie Vista neighborhood, to see if they would be interested in working with the District on a long-term lease or other arrangement to allow for a station to be built. Chief Revels reported to the Board that the Prairie Vista Homeowners Association (“HOA”) President offered to potentially provide a portion of private land for a station.

Old West Ranch Development: Attorney Connerly noted that she will work with the El Paso County Attorney’s Office to pursue this matter further. She also noted she will work with the Woodmen Hills Metropolitan District on an Agreement for emergency water usage.

Prairie Vista Meadows HOA’s Compliance with the District’s Cistern Requirements: Attorney Connerly reported to the Board the Prairie Vista Meadows HOA is in compliance with the District’s cistern requirements.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board directed Attorney Connerly to send a letter to the Prairie Vista Meadows HOA to confirm they are in compliance with the District’s cistern requirements.

OPERATIONS AND MAINTENANCE

Strategic Plan: There were no updates at this time.

Grant Funding Opportunities: There were no updates at this time.

Wildland Fire Program: There were no updates at this time.

Computer and Security System Maintenance: It was noted the Board will begin research on a security system for the station through Costco and Sam’s Club.

Calhan Ambulance: Chief Turner reported to the Board that the ambulance obtained from Calhan has already been placed in service.

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Internet Monitoring: There were no updates at this time.

Potential New Location for a New Fire Station: The potential new location for a new fire station was discussed earlier in the meeting.

OTHER BUSINESS

Upcoming Events: It was noted that there are no immediate upcoming events.

Future Agenda Items: A request was made to add to the future agenda the topic of discussing items purchased for equipping the reserve Engine to be put back into service. The Board directed that the Chiefs have a budget that they can work within for that purpose.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ Amy Turner
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL APRIL 13, 2021 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Clayton Miller

David Rolenc



Amy Turner