

# RECORD OF PROCEEDINGS

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## MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD JUNE 20, 2023

A Special Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 20<sup>th</sup> day of June, 2023, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by either method.

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### ATTENDANCE

#### Directors In Attendance Were:

Clayton Miller  
David Rolenc  
Amy Turner  
Victoria Markowski

Following discussion, upon motion duly made by Director Miller, seconded by Director Turner and, upon vote, unanimously carried, the absence of Director Ryan Orness was excused.

#### Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)  
Jack Reutzel, Esq.; Fairfield & Woods, P.C.  
Roger Sherman; CRL Associates, Inc. (for a portion of the meeting)  
Firefighter Eric Markowski

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### PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

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### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzel noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

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## RECORD OF PROCEEDINGS

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### ADMINISTRATIVE MATTERS

**Agenda:** Mr. Solin reviewed the proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved, as amended.

**Meeting Location/Manner and Posting of Meeting Notice:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board meeting was held via teleconference and at the physical location.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

**Minutes:** The Board reviewed Minutes from the May 9, 2023 Regular Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner, and upon vote, unanimously carried, the Minutes of the May 9, 2023 Regular Meeting were approved, as presented.

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### PUBLIC COMMENT

There were no comments from the public.

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### FINANCIAL MATTERS

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending May 31, 2023
General	\$ 14,599.83
Debt	\$ -0-
Capital	\$ -0-
<b>Total</b>	<b>\$ 14,599.83</b>

Following discussion, upon motion duly made by Director Turner, seconded by Director Rolenc and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

**Financial Statements:** Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending May 31, 2023.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending May 31, 2023.

## RECORD OF PROCEEDINGS

---

**Future Financing Ideas:** There was no updates at this time.

**Discuss Investment Options:** The Board discussed investment options for excess capital.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board approved an increase of principal invested in the Colotrust account, to \$75,000.

### **OFFICER REPORTS/ ANNOUNCEMENTS**

**Fire Chief:** There was no report at this time.

**Assistant Chief:** There was no report at this time.

**Captain:** There was no report at this time.

**President:** There was no report at this time.

**Vice President:** There was no report at this time.

**Treasurer:** There was no report at this time.

**Secretary:** There was no report at this time.

**Auxiliary Report:** The Board noted the Pancake breakfast turnout was down approximately 500 people from prior years.

**Events for the Year:** There are no events scheduled at this time.

### **LEGAL MATTERS**

**Purchase and Sale Agreement for Station # 2:** The Board reviewed the Purchase and Sale Agreement between Bennett-Cullers Family Partnership, LLLP and the District for Station # 2.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Board ratified approval of Purchase and Sale Agreement between Bennett-Cullers Family Partnership, LLLP and the District for Station # 2.

**CRL Associates, Inc.:** Mr. Sherman provided the Board with an update. The Board determined to hold off on going to the voters with a ballot question until November of 2024. The Board asked Attorney Reutzel to prepare a position statement for the District relative to the Governor's property tax ballot measure to be considered at the next meeting. Mr. Sherman offered to provide language from comparable Districts so that Attorney Reutzel has a base from which to work.

## RECORD OF PROCEEDINGS

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### OPERATIONS AND MAINTENANCE

**Strategic Plan:** There was no update at this time.

**Grant Funding Opportunities:** There was no update at this time.

**Opportunities for Targeted Community Outreach and Services for Residents:** There was no update at this time.

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### OTHER BUSINESS

**Future Agenda Items:** There was no update at this time.

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### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded and by Director Markowski, upon vote, unanimously carried, the meeting was adjourned.

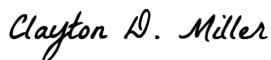
Respectfully submitted,

By /s/ David Solin  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JUNE 20, 2023 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



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David Rolenc



\_\_\_\_\_  
Clayton Miller



\_\_\_\_\_  
Amy Turner

\_\_\_\_\_  
Victoria Markowski