

# RECORD OF PROCEEDINGS

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## MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD JULY 6, 2020

A Special Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 6<sup>th</sup> day of July, 2020, at 6:30 p.m. The meeting was open to the public.

The meeting was held via conference call due to the State of Emergency declared by Governor Polis and Public Health Order 20-23 Implementing Social Distancing Measures, and threat posed by the COVID-19 coronavirus.

### ATTENDANCE

#### Directors In Attendance Were:

Clayton Miller  
Amy Turner  
David Rolenc

#### Also In Attendance Were:

David Solin (full meeting) and Steve Beck (for a portion of the meeting); Special District Management Services, Inc. (“SDMS”)

Rita Connerly, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner

Assistant Chief Oakley Revels

Lt. CJ Bebb

Daniel Zoorob; Fire Fighter

Johnathan Gibson; Recruit

Quinn Linebaugh; Resident and possible Candidate for the Board

### PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

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### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Connerly noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Director Rolenc also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

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### ADMINISTRATIVE MATTERS

**Agenda:** Mr. Solin reviewed the proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved, as presented.

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### PUBLIC COMMENT

There were no comments from the public.

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### FINANCIAL MATTERS

**Bank Account Transfer to First Bank:** Mr. Solin and the Board discussed the bank account transfer to First Bank. It was noted that the District is almost ready to close the account with Farmers State Bank.

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### OFFICER REPORTS/ ANNOUNCEMENTS

**Fire Chief:** Chief Turner reported:

**Monthly Call Volumes:** Chief Turner reported that 21 calls were received, 40% of them were medical and there were 2 fires.

**Personnel Count:** Chief Turner reported that there are currently 14 total fire fighters, with 10 active, 2 Leaves of Absence and 2 probationary.

**District Vehicles:** Chief Turner reported that all vehicles are operational.

**Assistant Chief:** Assistant Chief Revels reported that the new Knox Boxes have been delivered and are being installed.

**Captain:** There was no report at this time.

**President:** There was no report at this time.

**Vice President:** There was no report at this time.

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**Treasurer/Assistant Secretary:** There was no report at this time.

**Secretary:** There was no report at this time.

**Auxiliary Report:** There was no report at this time.

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### **LEGAL MATTERS**

**Peyton Pines Station:** There was no report at this time.

**Intergovernmental Agreement for Fuel Services with El Paso County:** The Board considered approval of the Intergovernmental Agreement for fuel services with El Paso County.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board approved the Intergovernmental Agreement for Fuel services with El Paso County.

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### **OPERATIONS AND MAINTENANCE**

There was no operations and maintenance.

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### **OTHER BUSINESS**

**Upcoming Events:** It was noted that there are no immediate upcoming events.

**Future Agenda Items:** Mr. Solin will report on any updates on the Coronavirus Relief Grants at future meetings.

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### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ Amy Turner  
Secretary for the Meeting

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THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 6, 2020 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

*Clayton D. Miller*

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Clayton Miller

*[Signature]*

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David Rolenc

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Amy Turner