

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD JULY 13, 2021

A Special Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 13th day of July, 2021, at 6:30 p.m. Due to concerns regarding the spread of the coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, the District Board meeting was held by conference call. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

David Rolenc
Clayton Miller
Amy Turner

Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)

Jack Reutzal, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner

Assistant Chief Oakley Revels

Captain Michael Dell’Ario

Ryan Orness; Resident

John Hill; Ranchland News

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzal noted that conflicts were

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filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved, as presented.

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board noted that due to the threat posed by the COVID-19 coronavirus, the meeting was held via teleconference.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Minutes: The Board reviewed Minutes from the May 11, 2021 Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Minutes of the May 11, 2021 Special Meeting were approved, as presented.

2021 SDA Conference: Mr. Solin discussed the SDA Conference with the Board.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board approved Director Turner to attend the 2021 SDA Conference.

PUBLIC COMMENT

Mr. Orness expressed an interested in filling a vacancy on the Board. The Board directed Mr. Solin to confirm he is qualified.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

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Fund	Period Ending May 31, 2021	Period Ending June 30, 2021
General	\$ 48,212.58	\$ 9,083.71
Debt	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-
Total	\$ 48,212.58	\$ 9,083.71

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

Financial Statements: Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending June 30, 2021 and statement of Cash Position as of June 30, 2021.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending June 30, 2021 and statement of Cash Position as of June 30, 2021.

2020 Audit: Mr. Solin discussed with the Board the status of the 2020 Audit.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board authorized the District Accountant to file a request for an extension of time to file the 2020 Audit with the State Auditor's office.

Future Financing Ideas: The Board deferred discussion.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief:

Monthly Call Volumes: Chief Turner reported that 14 calls were received.

Personnel Count: Chief Turner reported that there are currently 10 total fire fighters and 2 on probationary status.

District Vehicles: Chief Turner reported that all vehicles are in service.

Assistant Chief: Assistant Chief Revels discussed with the Board the Big R charges on the Department's account.

He further discussed with the Board a request received from the widow of Firefighter John Clowers to make a contribution to the Peyton School Athletic Fund in his name.

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Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board approved donating \$250 to the Peyton School Athletic Fund in Firefighter John Clowers's name.

Captain: There was no report at this time.

President: There was no report at this time.

Vice President: There was no report at this time.

Treasurer/Assistant Secretary: There was no report at this time.

Secretary: There was no report at this time.

Auxiliary Report: There was no report at this time.

LEGAL MATTERS

Possible Station: There was no update at this time.

Old West Ranch Development: There was no update at this time.

Agreement with Woodmen Hills Metropolitan District ("Woodmen Hills") for Emergency Water Usage: Attorney Reutzler reported to the Board on the status of Agreement with Woodmen Hills Metropolitan District for emergency water usage. The Board directed Attorney Reutzler to keep the current status.

OPERATIONS AND MAINTENANCE

Strategic Plan: The Board deferred discussion.

Grant Funding Opportunities: The Board deferred discussion.

Wildland Fire Program: The Board deferred discussion.

Computer and Security System Maintenance: The Board deferred discussion.

Internet Monitoring: The Board deferred discussion.

OTHER BUSINESS

Upcoming Events: It was noted the Department is working the El Paso County Fair July 17 and July 24, 2021. The Department will be hosting a Q&A for the community with Xcel Energy at the station on August 20, 2021.

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Future Agenda Items: There were no future agenda items.

Items Purchased for Equipping Reserve Engine: There were no items purchased for equipping the reserve engine.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ **Amy Turner**
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 13, 2021 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Clayton Miller

David Rolenc


Amy Turner