

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD AUGUST 10, 2021

A Special Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 10th day of August, 2021, at 6:30 p.m. Due to concerns regarding the spread of the coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, the District Board meeting was held by conference call. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

David Rolenc
Clayton Miller
Amy Turner

Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)

Rita Connerly, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner

Assistant Chief Oakley Revels

Vicki Revels; Firefighter

Ryan Orness; Board Candidate

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

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DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Connerly noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved, as amended.

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board noted that due to the threat posed by the COVID-19 coronavirus, the meeting was held via teleconference.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Appointment of Director: The Board considered the appointment of Mr. Orness to fill a vacancy on the Board of Directors.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, Mr. Orness was appointed to fill a vacant position on the Board of Directors. The Oath of Office was administered.

Appointment of Officers: The Board entered into discussion regarding the appointment of officers.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the following slate of officers was appointed:

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President	David Rolenc
Vice President	Clayton Miller
Treasurer	Ryan Orness
Secretary	Amy Turner

Minutes: The Board reviewed Minutes from the July 13, 2021 Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Minutes of the July 13, 2021 Special Meeting were approved, as presented.

PUBLIC COMMENT

Comments:

There were no comments from the public.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending July 31, 2021
General	\$ 9,447.44
Debt	\$ -0-
Capital	\$ -0-
Total	\$ 9,447.44

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

Authorize Signers on Bank Accounts: The Board entered into discussion regarding the approval of signers on the bank account.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board authorized Director Rolenc and Mr. Orness to be signers on the bank accounts.

Financial Statements: Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending July 31, 2021 and statement of Cash Position as of July 31, 2021.

Following discussion, upon motion duly made by Director Miller, seconded by Director Turner and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending July 31, 2021 and statement of Cash Position as of July 31, 2021.

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2020 Audit: Mr. Solin discussed with the Board the status of the 2020 Audit. No action was taken by the Board at this time.

Future Financing Ideas: The Board deferred discussion.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief:

Monthly Call Volumes: Chief Turner reported that 34 calls were received.

Personnel Count: Chief Turner reported that there are currently 10 total fire fighters, 2 on probationary status, and one intern.

District Vehicles: Chief Turner reported that all vehicles are in service.

Assistant Chief: There was no report at this time.

Captain: There was no report at this time.

President: There was no report at this time.

Vice President: There was no report at this time.

Treasurer/Assistant Secretary: There was no report at this time.

Secretary: There was no report at this time.

Auxiliary Report: There was not report at this time.

LEGAL MATTERS

Possible Station: There was no update at this time.

Auxiliary: Attorney Connerly discussed with the Board her firm's ability to provide pro bono legal services to establish the Auxiliary as a 501(c)(3) non-profit organization. The Board indicated that they would appreciate the assistance in getting that set up.

OPERATIONS AND MAINTENANCE

Strategic Plan: The Board deferred discussion.

Grant Funding Opportunities: The Board deferred discussion.

Wildland Fire Program: There were no updates at this time.

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Computer and Security System Maintenance: There were no updates at this time.

Internet Monitoring: There were no updates at this time.

OTHER BUSINESS

Upcoming Events: It was noted that there are no immediate upcoming events

Future Agenda Items: No additional items were added.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ **Amy Turner** _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL AUGUST 10, 2021 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Clayton Miller

David Rolenc

Ryan Orness

Ryan Orness

Amy Turner

Amy Turner