

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD AUGUST 11, 2020

A Special Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as "Board") was held on Tuesday, the 11th day of August, 2020, at 6:30 p.m. The meeting was open to the public.

The meeting was held via conference call due to the State of Emergency declared by Governor Polis and Public Health Order 20-23 Implementing Social Distancing Measures, and threat posed by the COVID-19 coronavirus.

ATTENDANCE

Directors In Attendance Were:

Amy Turner
David Rolenc

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Amy Turner and, upon vote, unanimously carried, the absence of Director Miller was excused.

Also In Attendance Were:

David Solin; Special District Management Services, Inc. ("SDMS")

Rita Connerly, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner

Assistant Chief Oakley Revels

Kristin Vogelgesang; Firefighter

Michael Dell'Ario; Firefighter

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

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DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Connerly noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Director Rolenc also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Amy Turner and, upon vote, unanimously carried, the Agenda was approved, as presented.

Minutes: The Board reviewed Minutes from the June 9, 2020 Regular Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Amy Turner and, upon vote, unanimously carried, the Minutes of the June 9, 2020 Regular Meeting were approved, as presented.

Appointment of Director: The Board did not consider the appointment of Mr. Linebaugh to fill a vacancy on the Board of Directors due to his withdrawal from consideration.

Board Vacancy: Mr. Solin discussed with the Board the current Board vacancies. No interest in the open board position has been expressed and outreach should continue.

PUBLIC COMMENT

There were no comments from the public.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending July 20, 2020
General	\$ 16,416.48
Debt	\$ -0-
Capital	\$ -0-
Total	\$ 16,416.48

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Following discussion, upon motion duly made by Director Rolenc, seconded by Director Amy Turner and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

Mr. Solin reviewed with the Board the payment of claims for the period ending August 11, 2020, in the amount of \$10,081.05.

Following review and discussion, upon motion duly made by Director Rolenc, seconded by Director Amy Turner and, upon vote, unanimously carried, the Board approved the payment of claims for the period ending August 11, 2020, in the amount of \$10,081.05.

Financial Statements: Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending July 31, 2020 and statement of Cash Position as of July 31, 2020.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Amy Turner and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending July 31, 2020 and statement of Cash Position as of July 31, 2020.

Mill Levy Increase: Attorney Connerly discussed with the Board a possible 2.000 mill levy increase for the General Fund. No action was taken by the Board at this time.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief: Chief Turner reported:

Monthly Call Volumes: Chief Turner reported that 20 calls were received, a majority of them were medical.

Personnel Count: Chief Turner reported that there are currently 13 total fire fighters, with 10 active, 1 on Leave of Absence and 2 probationary.

District Vehicles: Chief Turner reported that all vehicles are operational.

Assistant Chief: Assistant Chief Revels reported that the base station radio failed and will be replaced. He also reported the decore for the Knox Box will be ordered, in the amount of \$1,200.

Captain: There was no report at this time.

President: There was no report at this time.

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Vice President: There was no report at this time.

Treasurer/Assistant Secretary: There was no report at this time.

Secretary: There was no report at this time.

Auxiliary Report: There was no report at this time.

LEGAL MATTERS

Peyton Pines Station: There was no report at this time.

OPERATIONS AND MAINTENANCE

Strategic Plan: There was no report at this time.

Grant Funding Opportunities: Chief Turner updated the Board on the status of the Grant Funding Opportunities. It was noted that he is working on the AFT Grants.

Wildland Fire Program: Chief Turner reported to the Board that one person on the wildland team was currently deployed.1

Calhan Ambulance: The Board discussed purchasing the Calhan ambulance, in the amount of \$8,000.

Following review and discussion, upon motion duly made by Director Rolenc, seconded by Director Amy Turner and, upon vote, unanimously carried, the Board approved the purchase of the Calhan ambulance, in the amount up to \$8,000.

Computer and Security System Maintenance: Chief Revels noted for the Board he is obtaining proposals for a camera security system.

OTHER BUSINESS

Upcoming Events: It was noted that there are no immediate upcoming events.

Future Agenda Items: Mr. Solin will report on any updates on the Coronavirus Relief Grants and reimbursements at future meetings.

NEW BUSINESS

County Fuel Intergovernmental Agreement: Chief Revels reported to the Board the Intergovernmental Agreement was submitted to the County Commissioners for approval. When the Agreement is approved the Fire Department will send a fire fighter to the facility for training.

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ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Amy Turner and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ Amy Turner
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 6, 2020 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Clayton D. Miller

Clayton Miller

[Signature]

David Rolenc

Amy Turner