

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD SEPTEMBER 8, 2020

A Special Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 8th day of September, 2020, at 6:30 p.m. The meeting was open to the public.

The meeting was held via conference call due to the State of Emergency declared by Governor Polis and Public Health Order 20-23 Implementing Social Distancing Measures, and threat posed by the COVID-19 coronavirus.

ATTENDANCE

Directors In Attendance Were:

David Rolenc
Clayton Miller
Amy Turner

Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)

Rita Connerly, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner

Assistant Chief Oakley Revels

Kirstin Vogelgesang; Firefighter

Vicki Revels; Firefighter

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Connerly noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Director Rolenc also noted that a quorum was present and requested

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members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved, as amended.

Minutes: The Board reviewed Minutes from the August 11, 2020 Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Minutes of the August 11, 2020 Special Meeting were approved, as presented.

Board Vacancy: Mr. Solin discussed with the Board the current Board vacancies. No interest in the open Board position has been expressed and outreach should continue.

PUBLIC COMMENT

There were no comments from the public.

FINANCIAL MATTERS

Mill Levy Increase: There was no discussion at this time.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief: Assistant Chief Revels reported:

Monthly Call Volumes: Assistant Chief Revels reported that 45 calls were received. 82% of calls were medical and 14 calls were fire. There were also 11 mutual aid calls.

Personnel Count: Assistant Chief Revels reported that there are currently 15 total fire fighters, with 10 active, 1 deployed on wildland, 2 probationary, 2 on Leaves of Absence with 1 anticipated to return to active duty shortly.

District Vehicles: Assistant Chief Revels reported that Vehicle 45 will be going to the mechanic for repairs. Engine 3611 has an issue with the pump and will be repaired by Barnhart Pump Company.

Assistant Chief: Assistant Chief Revels reported that the e-cores for the Knox Box are on order.

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Captain: There was no report at this time.

President: Director Rolenc reported to the Board that the Fire Department's information was supplied to the El Paso County Commissioners and they are waiting for the County Commissioners approval of the County Fuel Intergovernmental Agreement.

Vice President: There was no report at this time.

Treasurer/Assistant Secretary: There was no report at this time.

Secretary: There was no report at this time.

Auxiliary Report: There was no report at this time.

LEGAL MATTERS

Peyton Pines Station: There was no report at this time.

OPERATIONS AND MAINTENANCE

Strategic Plan: There was no report at this time.

Grant Funding Opportunities: There was no report at this time.

Wildland Fire Program: It was noted the program is currently suspended due to no available personnel.

Computer and Security System Maintenance: There was no report at this time.

Calhan Ambulance: It was noted for the Board that Calhan Fire Protection District will receive their new ambulance in February 2021 at which time the District will obtain the ambulance that is currently in use.

District Website: Mr. Solin reported to the Board that the migration of the District's website to the new Statewide Internet Portal Authority design is in progress.

International City/County Management Association ("ICMA"): Mr. Solin discussed with the Board the mentorship program through the ICMA. Chiefs Turner and Revels will be reviewing the program to see if the District has the ability to provide the mentorship requested.

OTHER BUSINESS

Upcoming Events: It was noted that there are no immediate upcoming events.

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Future Agenda Items: No additional items were added.

County Fuel Intergovernmental Agreement: Director Rolenc provided an update to the Board during the President's report earlier in the meeting.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ **Amy Turner** _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL SEPTEMBER 8, 2020 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Clayton D. Miller

Clayton Miller

[Signature]

David Rolenc

Amy Turner