

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD SEPTEMBER 14, 2021

A Special Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 14th day of September, 2021, at 6:30 p.m. Due to concerns regarding the spread of the coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, the District Board meeting was held by conference call. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

David Rolenc
Clayton Miller
Amy Turner
Ryan Orness

Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)

Jack Reutzler, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner

Assistant Chief Oakley Revels

Vicki Revels and Eric Markowski; Firefighters

Neil Schilling; Schilling & Co., Inc.

John Hill; Ranchland News

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

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DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzel noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved, as amended.

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board noted that due to the threat posed by the COVID-19 coronavirus, the meeting was held via teleconference.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Minutes: The Board reviewed Minutes from the August 10, 2021 Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Orness and, upon vote, unanimously carried, the Minutes of the August 10, 2021 Special Meeting were approved, as presented.

PUBLIC COMMENT

There were no comments from the public.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

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Fund	Period Ending August 31, 2021
General	\$ 7,596.54
Debt	\$ -0-
Capital	\$ -0-
Total	\$ 7,596.54

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Orness and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

Financial Statements: Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending August 31, 2021 and statement of Cash Position as of August 31, 2021.

Following discussion, upon motion duly made by Director Miller, seconded by Director Turner and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending August 31, 2021 and statement of Cash Position as of August 31, 2021.

2020 Audit: Mr. Schilling reviewed the draft 2020 Audit with the Board.

Following review and discussion, upon motion duly made by Director Rolenc, seconded by Director Turner, and upon vote, unanimously carried, the Board approved the 2020 Audited Financial Statements and authorized execution of the Representations Letter, subject to final legal review and receipt of an unmodified opinion letter by the Auditor.

Future Financing Ideas: There no future financing ideas to discuss.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief:

Monthly Call Volumes: Chief Turner reported that 48 calls were received in August and 360 calls have been received year-to-date.

Personnel Count: Chief Turner reported that there are currently 12 active fire fighters, one on probationary status, and one intern from the military.

District Vehicles: Chief Turner reported that all vehicles are in service.

Assistant Chief: Assistant Chief Revels reported the water heater at the fire station is in need of replacement.

Captain: There was no report at this time.

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President: There was no report at this time

Vice President: There was no report at this time.

Treasurer/Assistant Secretary: There was no report at this time.

Secretary: There was no report at this time.

Auxiliary Report: There was not report at this time.

Establishing the Auxiliary as a 501(c)(3) Non-Profit Organization: Attorney Reutzel and Director Rolenc discussed with the Board the process to establish the Auxiliary as a 501(c)(3) non-profit organization.

LEGAL MATTERS

Possible Station: Attorney Reutzel and Chief Turner discussed with the Board possible future station locations. No action was necessary by the Board.

OPERATIONS AND MAINTENANCE

Strategic Plan: There were no strategic plans to discuss.

Grant Funding Opportunities: There were no updates at this time.

Wildland Fire Program: There were no updates at this time.

Computer and Security System Maintenance: There were no updates at this time.

Internet Monitoring: There were no updates at this time.

OTHER BUSINESS

Upcoming Events: It was noted Extrication training will be conducted on October 2, 2021.

Future Agenda Items: No additional items were added.

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ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Orness and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ Amy Turner
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL AUGUST 10, 2021 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Clayton Miller

David Rolenc

Ryan Orness

Ryan Orness

Amy Turner

Amy Turner