

# RECORD OF PROCEEDINGS

---

## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD OCTOBER 10, 2023

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 10<sup>th</sup> day of October, 2023, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by either method.

### ATTENDANCE

#### Directors In Attendance Were:

David Rolenc  
Clayton Miller  
Ryan Orness  
Amy Turner  
Victoria Markowski

#### Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)

Jack Reutzal, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner

Oakley Revels; Assistant Chief

Firefighter Lt. Markowski

Firefighter Rohr

Firefighter Snelling

### PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzal noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also

## RECORD OF PROCEEDINGS

---

noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

### ADMINISTRATIVE MATTERS

**Agenda:** Mr. Solin reviewed the proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director A. Turner and, upon vote, unanimously carried, the Agenda was approved, as presented.

**Meeting Location/Manner and Posting of Meeting Notice:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board meeting was held via teleconference and at the physical location.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

**Minutes:** The Board reviewed Minutes from the September 12, 2023 Regular Meeting.

Following discussion, upon motion duly made by Director A. Turner, seconded by Director Orness, and upon vote, unanimously carried, the Minutes of the September 12, 2023 Regular Meeting were approved, as presented.

### PUBLIC COMMENT

There were no comments from the public.

### FINANCIAL MATTERS

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending Sept 30, 2023
General	\$ 11,421.14
Debt	\$ -0-
Capital	\$ -0-
<b>Total</b>	<b>\$ 11,421.14</b>

Following discussion, upon motion duly made by Director Orness, seconded by Director Rolenc and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

## RECORD OF PROCEEDINGS

---

**Financial Statements:** The Board deferred this matter.

**Future Financing Ideas:** The Board deferred this matter.

---

### **OFFICER REPORTS/ ANNOUNCEMENTS**

#### **Fire Chief:**

**Monthly Call Volumes:** Chief Turner reported that 33 calls were received in September 2023.

**Personnel Count:** Chief Turner reported that there are currently Thirteen (13) fire fighters including eleven (11) full, one (1) on leave of absence and one (1) on probationary status.

**District Vehicles:** Chief Turner reported that vehicle 3610 needs a water pump and all other vehicles are operational.

**Assistant Chief:** There was no report at this time.

**Captain:** There was no report at this time.

**President:** There was no report at this time.

**Vice President:** There was no report at this time.

**Treasurer:** There was no report at this time.

**Secretary:** There was no report at this time.

**Auxiliary Report:** There was no report at this time.

**Events for the Year:** The Board discussed a Halloween trick or treat and warming center at the firehouse

---

### **LEGAL MATTERS**

**Application for Exemption with El Paso County for Station #2:** Attorney Reutzel informed the Board the application should be submitted this week, and the land transaction should close by end of 2023.

**Letter to Developer of Property:** The Board discussed an update on the letter to the developer of property to explain the need for the cistern to be filled by the developer. Attorney Reutzel will follow-up with the developer.

### **OPERATIONS AND MAINTENANCE**

**Strategic Plan:** There was no update at this time.

## RECORD OF PROCEEDINGS

---

**Grant Funding Opportunities:** Assistant Chief Revels informed the Board the Elbert Fire Department donated 5 Scott Airpaks and 10 bottles.

Assistant Chief Revels is requesting Colorado State Patrol donate handheld radios. Assistant Chief Revels noted the District received 5 handheld radios, and is hoping for 10 more radios. Assistant Chief Revels also noted the District is on the list with Colorado State Patrol to get mobile units too.

*AFG-Grant Update:* Assistant Chief Revels is still working on providing the information requested.

*Motorola Grant:* Assistant Chief Revels informed the Board that the District is not going to be able to pursue the grant because of the required match.

*DFPC Grant:* Assistant Chief Revels noted the District received \$4,635 from the DFPC Grant.

**Opportunities for Targeted Community Outreach and Services for Residents:** There was no update at this time.

---

### **OTHER BUSINESS**

There was no other business.

---


### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded and by Director Turner, upon vote, unanimously carried, the meeting was adjourned at 7:14 pm.

Respectfully submitted,

By /s/ David Solin  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL OCTOBER 10, 2023 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

  
\_\_\_\_\_  
David Rolenc  
*Clayton D. Miller*  
\_\_\_\_\_  
Clayton Miller

# RECORD OF PROCEEDINGS

---

\_\_\_\_\_  
Amy Turner



\_\_\_\_\_  
Ryan Orness