

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD OCTOBER 11, 2022

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 11th day of October, 2022, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by both methods.

ATTENDANCE

Directors In Attendance Were:

David Rolenc
Clayton Miller
Ryan Orness
Amy Turner

Also In Attendance Were:

Steve Beck; Special District Management Services, Inc. (“SDMS”)

Jack Reutzel, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner

Assistant Chief Oakley Revels

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzel noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

RECORD OF PROCEEDINGS

ADMINISTRATIVE MATTERS

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved, as presented.

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board meeting was held via teleconference and at the physical location.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Minutes: The Board reviewed Minutes from the September 13, 2022 Regular Meeting.

Following discussion, upon motion duly made by Director Turner, seconded by Director Rolenc and, upon vote, unanimously carried, the Minutes of the September 13, 2022 Regular Meeting were approved, as presented.

PUBLIC COMMENT

There were no

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending Sept. 30, 2022
General	\$ 7,756.88
Debt	\$ -0-
Capital	\$ 1,416.76
Total	\$ 9,173.64

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

Financial Statements: Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending August 31, 2022 and statement of Cash Position as of August 31, 2022.

RECORD OF PROCEEDINGS

Following discussion, upon motion duly made by Director Miller, seconded by Director Turner and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending August 31, 2022 and statement of Cash Position as of August 31, 2022.

Future Financing Ideas: The Board deferred discussion.

Preliminary 2023 Budget Discussion: The Board entered discussion regarding the preliminary 2023 Budget discussion. No action was taken by the Board.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief:

Monthly Call Volumes: Chief Turner reported that 37 calls were received in September 2022.

Personnel Count: Chief Turner reported that there are currently ten (10) active fire fighters, including four (4) on probationary status and one (1) on leave of absence.

District Vehicles: Chief Turner reported that all vehicles are in service.

Assistant Chief: Assistant Chief Revels suggested to the Board to move the monthly stipend payout an annual payout.

Assistant Chief Revels further discussed with the Board the Department's need for a CPR Chest Compression Machine and a Lifting Cushion. Following discussion the Board authorized the purchase of a CPR Chest Compression Machine, in the amount of \$10,500 and Lifting Cushion, in the amount of \$2,200.

Captain: There was no report at this time.

President: There was no report at this time.

Vice President: There was no report at this time.

Treasurer: There was no report at this time.

Secretary: Ms. Turner suggested to the Board to host a haunted house at the Fire Station for Halloween. No action was taken by the Board.

Auxiliary Report: There was no report at this time.

Events for the Year: It was noted there none at this time.

RECORD OF PROCEEDINGS

LEGAL MATTERS

Station No. 2: Attorney Reutzel provided an update to the Board regarding Station No. 2. He suggested the Board start a Fire Station Committee to consist of a Director, District Manager and Resident, Rick Gillet.

Attorney Reutzel further reported to the Board the establishment of the Auxiliary as a 501(c)(3) Non-Profit Organization is in process.

OPERATIONS AND MAINTENANCE

Strategic Plan: There was no update at this time.

Grant Funding Opportunities: There was no update at this time.

Wildland Fire Program: There was no update at this time.

Computer and Security System Maintenance: There was no update at this time.

Internet Monitoring: There was no update at this time.

OTHER BUSINESS

Upcoming Events: It was noted that there were no immediate upcoming events.

Future Agenda Items: No additional items were added.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ **Amy Turner** _____
Secretary for the Meeting

RECORD OF PROCEEDINGS

THESE MINUTES ARE APPROVED AS THE OFFICIAL OCTOBER 11, 2022 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Clayton Miller

David Rolenc

Ryan Orness

Ryan Orness

Amy Turner

Amy Turner