

# RECORD OF PROCEEDINGS

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## MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD OCTOBER 12, 2021

A Special Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as "Board") was held on Tuesday, the 12<sup>th</sup> day of October, 2021, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public.

### ATTENDANCE

#### Directors In Attendance Were:

David Rolenc  
Clayton Miller  
Amy Turner  
Ryan Orness

#### Also In Attendance Were:

David Solin; Special District Management Services, Inc. ("SDMS")

Jack Reutzal, Esq.; Fairfield & Woods, P.C.

Chief Jeff Turner (for a portion of the meeting)

Assistant Chief Oakley Revels

Captain Michael Dell'Ario

John Hill; Ranchland News

### PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzal noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board

## RECORD OF PROCEEDINGS

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to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

### ADMINISTRATIVE MATTERS

**Agenda:** Mr. Solin reviewed the proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Agenda was approved, as amended.

**Meeting Location/Manner and Posting of Meeting Notice:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board noted that due to the threat posed by the COVID-19 coronavirus, the meeting was held via teleconference and at the physical location.

Mr. Solin reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

**Minutes:** The Board reviewed Minutes from the September 14, 2021 Special Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Minutes of the September 14, 2021 Special Meeting were approved, as presented.

### PUBLIC COMMENT

There were no comments from the public.

### FINANCIAL MATTERS

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending Sept. 30, 2021
General	\$ 23,586.93
Debt	\$ -0-
Capital	\$ -0-
<b>Total</b>	<b>\$ 23,586.93</b>

## RECORD OF PROCEEDINGS

---

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

**Financial Statements:** Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending September 30, 2021 and statement of Cash Position as of September 30, 2021.

Following discussion, upon motion duly made by Director Turner, seconded by Director Orness and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending September 30, 2021 and statement of Cash Position as of September 30, 2021.

**Future Financing Ideas:** There no future financing ideas to discuss.

### **OFFICER REPORTS/ ANNOUNCEMENTS**

**Fire Chief:** Chief Turner reported that an estimated \$2,000,000 was spent on suppressing the Birdseye Fire. Twenty-four acres were burned. The cost estimate included three helicopters with sixty drops each, two tankers with twenty drops per tanker and a surveillance Aircraft.

**Monthly Call Volumes:** Chief Turner reported that 29 calls were received in September.

**Personnel Count:** Chief Turner reported that there are currently 11 active fire fighters, one on leave of absence, one on probationary status, and one intern from the military.

**District Vehicles:** Chief Turner reported that all vehicles are in service.

**Deputy Chief:** There was no report at this time.

**Captain:** There was no report at this time.

**President:** President Rolenc congratulated the firefighters on a job well done with the Birdseye Fire.

**Vice President:** Director Miller congratulated the firefighters on a job well done with the Birdseye Fire.

**Treasurer/Assistant Secretary:** Director Orness reported that he is still waiting on paperwork to be on the District's bank accounts.

## RECORD OF PROCEEDINGS

---

**Secretary:** Director Turner commended the Chiefs and the Department on their bravery during the Birdseye Fire and their organizational skills in running the Incident Command.

**Auxiliary Report:** There was not report at this time.

*Establishing the Auxiliary as a 501(c)(3) Non-Profit Organization:* Attorney Reutzel reported that Nick Dyer, an associate in his office will work on establishing the Auxiliary as a 501(c)(3) non-profit organization. They will need to schedule a call to get the required information to complete the process.

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### **LEGAL MATTERS**

**Possible Station:** Chiefs Turner and Revels reported that they are working with a resident to locate some land for a new station.

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### **OPERATIONS AND MAINTENANCE**

**Strategic Plan:** There were no updates at this time.

**Grant Funding Opportunities:** There were no updates at this time.

**Wildland Fire Program:** There were no updates at this time.

**Computer and Security System Maintenance:** There were no updates at this time.

**Internet Monitoring:** There were no updates at this time.

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### **OTHER BUSINESS**

**Upcoming Events:** It was noted the Christmas Dinner will be catered and is scheduled for December 8, 2021 at 6:00 p.m. The Halloween trick-or-treating at the station will be on October 31, 2021.

**Future Agenda Items:** No additional items were added.

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### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ **Amy Turner** \_\_\_\_\_  
Secretary for the Meeting

## RECORD OF PROCEEDINGS

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THESE MINUTES ARE APPROVED AS THE OFFICIAL OCTOBER 12, 2021 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

\_\_\_\_\_  
Clayton Miller

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David Rolenc

*Ryan Orness*

\_\_\_\_\_  
Ryan Orness

*Amy Turner*

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Amy Turner