

# PEYTON FIRE PROTECTION DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 · 800-741-3254  
Fax: 303-987-2032  
<https://peytonfpd.colorado.gov>

## NOTICE OF REGULAR MEETING AND AGENDA

### Board of Directors:

David Rolenc  
Clayton Miller  
Ryan Orness  
Amy Turner  
VACANT

### Office:

President  
Vice President  
Treasurer  
Secretary  
Asst. Secretary

### Term/Expires:

2027/May 2025  
2027/May 2027  
2027/May 2025  
2025/May 2025  
2025/May 2025

DATE: June 11, 2024 (Tuesday)

TIME: 6:30 p.m.

PLACE:

### **Physical Location**

Peyton Fire Protection District  
13665 Railroad Street  
Peyton, CO 80831

### **Zoom Meeting**

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09>

**Phone Number:** 1-719-359-4580

**Meeting ID:** 546 911 9353

**Passcode:** 912873

*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (dsolin@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

## I. ADMINISTRATIVE MATTERS

A. Pledge of Allegiance.

---

B. Present Disclosures of Potential Conflicts of Interest.

---

C. Approve Agenda, confirm location of the meeting and posting of meeting notices.

---

D. Review and approve the Minutes of the May 14, 2024 Regular Meeting (enclosure).

---

II. PUBLIC COMMENT

A. \_\_\_\_\_

III. FINANCIAL MATTERS

A. Review and ratify approval of the payment of claims as follows (enclosure):

Fund	Period Ending May 31, 2024
General	\$ 19,772.22
Debt	\$ -0-
Capital	\$ -0-
<b>Total</b>	<b>\$ 19,772.22</b>

B. Review and accept unaudited financial statements for the period ending May 31, 2024 (enclosure).

C. Discuss Station #2 financing options.

D. Discuss future funding ideas.

E. Discuss status of account for ambulance revenue.

IV. OFFICER REPORTS/ANNOUNCEMENTS

A. Chief (to be distributed).

1. Call Volumes.

2. Personnel Count.

3. District Vehicle Status.

B. Assistant Chief.

---

C. Captain.

---

D. President.

---

E. Vice President.

---

F. Treasurer.

---

G. Secretary.

---

H. Auxiliary Report.

---

1. Discuss the events for the year.

---

V. LEGAL MATTERS

A. Discuss the status of the Application for Exemption with El Paso County for Station #2.

---

B. Ratify approval of Intergovernmental Agreement between El Paso County, by and through the Board of County Commissioners of El Paso County, Colorado and Peyton Fire Protection District for Fleet Management Services (enclosure).

---

C. Discuss creation of an Authority for Ambulance Services.

---

VI. OPERATIONS AND MAINTENANCE

A. Discuss Strategic Plan.

---

B. Discuss status of grant funding opportunities.

---

1. AFG Grant Update.

---

C. Discuss opportunities for targeted community outreach and services for residents.

---

VII. OTHER BUSINESS

A. \_\_\_\_\_

VIII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY, JULY 9, 2024.**

# RECORD OF PROCEEDINGS

---

## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD MAY 14, 2024

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 14<sup>th</sup> day of May, 2024, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by either method.

### ATTENDANCE

#### **Directors In Attendance Were:**

Clayton Miller, Vice President  
Ryan Orness, Treasurer  
Amy Turner, Secretary

#### **Also In Attendance Were:**

David Solin and Diana Garcia; Special District Management Services, Inc. (“SDMS”)

Jack Reutzal, Esq.; Fairfield & Woods, P.C.

Jeff Turner; Chief

Oakley Revels; Assistant Chief

Lt. Daniel Zoorob; Peyton Fire Protection District

### PLEDGE OF ALLEGIANCE

**Pledge of Allegiance:** Director Miller led the Board in reciting the Pledge of Allegiance.

### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzal noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

## RECORD OF PROCEEDINGS

---

### ADMINISTRATIVE MATTERS

**Agenda:** Mr. Solin reviewed the proposed Agenda for the District’s Regular Meeting.

Following discussion, upon motion duly made by Director Orness, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved as presented, excused the absence of Director Rolenc, and appointed Director Miller as acting President for the meeting.

**Meeting Location/Manner and Posting of Meeting Notice:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District’s Board meeting. The Board meeting was held via teleconference and at the physical location. Mr. Solin reported that notice was duly posted and that no objections to the manner of the meeting or any requests that the manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

**Minutes of April 9, 2024 Regular Meeting:** The Board reviewed the Minutes of the April 9, 2024 Regular Meeting.

Following review and discussion, upon motion duly made by Director Miller, seconded by Director Turner, and upon vote unanimously carried, the Board approved the Minutes, as presented.

---

### PUBLIC COMMENT

There were no public comments.

---

### FINANCIAL MATTERS

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending Apr. 30, 2024
General	\$ 13,555.10
Debt	\$ -0-
Capital	\$ -0-
<b>Total</b>	<b>\$ 13,555.10</b>

Following review and discussion, upon motion duly made by Director Miller, seconded by Director Orness and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims.

**Financial Statements:** Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending April 30, 2024.

## RECORD OF PROCEEDINGS

---

Following discussion, upon motion duly made by Director Miller, seconded by Director Tuner and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending April 30, 2024.

**Station #2 Financing Options:** This matter was deferred.

**Future Financing Ideas:** This matter was deferred.

---

### **OFFICER REPORTS/ ANNOUNCEMENTS**

#### **Fire Chief:**

*Monthly Call Volumes:* Chief Turner reported that 46 calls were received in April 2024.

*Personnel Count:* Chief Turner reported that there are currently Seventeen (17) fire fighters including eleven (11) full, five (5) on probationary status, and one (1) on leave of absence.

*District Vehicles:* Chief Turner reported that all vehicles are operational.

**Assistant Chief:** Assistant Chief Revels discussed with the Board the opening of a second First Bank checking account for the ambulance billing revenue.

Following discussion, upon motion duly made by Director Orness, seconded by Director Tuner and, upon vote, unanimously carried, the Board authorized establishing a second checking account at First Bank for the ambulance billing revenue, listing all Directors as signers on the account.

**Captain:** There was no report at this time.

**President:** There was no report at this time.

**Vice President:** There was no report at this time.

**Treasurer:** There was no report at this time.

**Secretary:** There was no report at this time.

**Auxiliary Report:** The Board noted the need for Director volunteers for the June 8th pancake breakfast.

*Events for the Year:* There was no report at this time.

---

## RECORD OF PROCEEDINGS

---

### LEGAL MATTERS

**Application for Exemption with El Paso County for Station #2:** Attorney Reutzel provided an update to the Board.

**Volunteer Plan Affiliation Agreement with the Fire and Police Pension Association:** The Board reviewed a Volunteer Plan Affiliation Agreement with the Fire and Police Pension Association.

Following discussion, upon motion duly made by Director Miller, seconded by Director Orness and, upon vote, unanimously carried, the Board approved the Volunteer Plan Affiliation Agreement with the Fire and Police Pension Association.

---

### OPERATIONS AND MAINTENANCE

**Strategic Plan:** Chief Turner discussed with the Board his vision for the future of the District.

**Grant Funding Opportunities:** There were no updates at this time.

*AFG-Grant Update:* There were no updates at this time.

**Opportunities for Targeted Community Outreach and Services for Residents:** There were no updates at this time.

---

### OTHER BUSINESS

There was no other business.

---

### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Miller, seconded and by Director Turner, upon vote, unanimously carried, the meeting was adjourned at 7:19 p.m.

Respectfully submitted,

By /s/ David Solin  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 14, 2024 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW.



## RECORD OF PROCEEDINGS

---

\_\_\_\_\_  
David Rolenc

\_\_\_\_\_  
Clayton Miller

\_\_\_\_\_  
Amy Turner

\_\_\_\_\_  
Ryan Orness

**Peyton Fire Protection District**  
**May-24**

Vendor	Invoice #	Date	Due Date	Amount	Expense Account	Account Number
AMR of Colorado	305174	3/7/2024	4/6/2024	\$ 467.75	Medical Supplies	1708
Airgas, Inc	5507803646	4/30/2024	5/30/2024	\$ 36.58	Medical Supplies	1708
Century Link	333262263 Apr. 2024	4/10/2024	5/10/2024	\$ 105.97	Utilities	1730
Century Link	684655240	4/16/2024	5/16/2024	\$ 357.91	Utilities	1730
Ed Glaser Propane, Inc	223950 Apr. 2024	4/30/2024	4/30/2024	\$ 665.00	Utilities	1730
El Paso County Fleet Management Department	24020043-RI	5/1/2024	5/31/2024	\$ 71.08	Fuel	1714
El Paso County Fleet Management Department	24020044-RI	5/1/2024	5/31/2024	\$ 506.84	Fuel	1714
Elbert Fire Protection District	Elbert Fire- Reimbursement	5/10/2024	5/10/2024	\$ 1,380.00	PPE-Wildland Equipment	1700
Fairfield and Woods P.C.	277049	5/3/2024	5/3/2024	\$ 4,792.52	Legal	1675
Mug-A-Bug, Inc	513132	4/18/2024	4/28/2024	\$ 94.00	Bldg & Grounds - Maintenance	1722
Special Dist Management Srvs	Apr-24	4/30/2024	4/30/2024	\$ 4,530.50	Management	1680
Special Dist Management Srvs	Apr-24	4/30/2024	4/30/2024	\$ 3,061.60	Accounting	1612
Special Dist Management Srvs	Apr-24	4/30/2024	4/30/2024	\$ 27.62	Miscellaneous	1685
VFIS	374344129	4/11/2024	6/10/2024	\$ 2,547.00	Insurance-Worker's Comp	1672
Watts Up-Fitting	4719	4/1/2024	4/1/2024	\$ 1,127.85	Vehicle Repair and Maintenance	1712
				\$ 19,772.22		

**Peyton Fire Protection District  
May-24**

	<b>General</b>	<b>Debt</b>	<b>Capital</b>	<b>Totals</b>
<b>Disbursements</b>	\$ 19,772.22	\$ -	\$ -	\$ 19,772.22
<b>Visa Expenses</b>	\$ -	\$ -	\$ -	\$ -
<b>Total Disbursements from Checking Acct</b>	<b>\$ 19,772.22</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,772.22</b>

**PEYTON FIRE PROTECTION DISTRICT**

Schedule of Cash Position

May 31, 2024

	<u>Rate</u>	<u>Operating</u>	<u>Capital Projects</u>	<u>Total</u>
<b>Checking:</b>				
First Bank Checking		\$ 20,781.23	\$ -	\$ 20,781.23
First Bank Payroll		\$ 2,974.06	\$ -	\$ 2,974.06
<b>Investments:</b>				
First Bank Savings	2.5000%	\$ 207,209.61	\$ -	\$ 207,209.61
First Bank Savings - Reserve	2.5000%	\$ 13,750.00	\$ -	\$ 13,750.00
First Bank Savings - TABOR	2.5000%	\$ 8,625.00	\$ -	\$ 8,625.00
ColoTrust	5.4034%	\$ 79,212.23	\$ -	\$ 79,212.23
<b>Total Funds</b>		<b><u>\$ 332,552.13</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 332,552.13</u></b>

**2023 Mill Levy Information:**

Certified General Fund Mill Levy 6.154

**Board of Directors:**

- \* David Rolenc
- \* Clayton Miller
- \* Amy Turner
- \* Ryan Orness

\*Board member is an authorized signer on the checking account

**PEYTON FIRE PROTECTION DISTRICT**  
**Monthly Activity Summary**  
**May 31, 2024**

Account	Total	General Fund	Capital
<b>Sources</b>			
Taxes	\$ 122,008.10	\$ 122,008.10	\$ -
Interest, Donations, Other	818.42	818.42	-
Transfer from General Fund	-	-	-
<b>Total Sources</b>	<b>\$ 122,826.52</b>	<b>\$ 122,826.52</b>	<b>\$ -</b>
<b>Uses</b>			
Administrative	\$ 24,064.27	\$ 24,064.27	\$ -
Operations	19,570.44	19,570.44	-
Capital Expenses	-	-	-
Transfer to Capital Projects	-	-	-
Donation Expenses	-	-	-
Pension Plan Contribution	-	-	-
Transfer to Capital Projects	-	-	-
<b>Total Uses</b>	<b>\$ 43,634.71</b>	<b>\$ 43,634.71</b>	<b>\$ -</b>
<b>Net Source/(Use)</b>	<b>\$ 79,191.81</b>	<b>\$ 79,191.81</b>	<b>\$ -</b>

**PEYTON FIRE PROTECTION DISTRICT**

**FINANCIAL STATEMENTS**

**May 31, 2024**

PEYTON FIRE PROTECTION DISTRICT  
 COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
 May 31, 2024

<u>ASSETS AND OTHER DEBITS</u>	<u>GENERAL</u>	<u>CAPITAL PROJECTS</u>	<u>FIXED ASSETS</u>	<u>TOTAL MEMO ONLY</u>
<b>Assets</b>				
Cash in Bank- First Bank Check	\$ 20,781.23	\$ -	\$ -	\$ 20,781.23
First Bank- Payroll	2,974.06	-	-	2,974.06
First Bank Savings	207,209.61	-	-	207,209.61
First Bank Reserve Fund	13,750.00	-	-	13,750.00
First Bank Tabor Reserve	8,625.00	-	-	8,625.00
ColoTrust	79,212.23	-	-	79,212.23
Property Taxes Receivable	102,885.82	-	-	102,885.82
Accounts Receivable	63.77	-	-	63.77
1997 Pumper	-	25,000.00	-	25,000.00
Prepaid Expenses	11,312.00	-	-	11,312.00
<b>Total Current Assets</b>	<b>446,813.72</b>	<b>25,000.00</b>	<b>-</b>	<b>471,813.72</b>
<b>Capital Assets</b>				
Buildings	-	-	189,127.00	189,127.00
Grounds and Equipment	-	-	636,860.31	636,860.31
Vehicles	-	-	501,532.03	501,532.03
Fixed Assets	-	-	(1,086,870.61)	(1,086,870.61)
<b>Total Capital Assets</b>	<b>-</b>	<b>-</b>	<b>240,648.73</b>	<b>240,648.73</b>
<b>Total Assets</b>	<b>\$ 446,813.72</b>	<b>\$ 25,000.00</b>	<b>\$ 240,648.73</b>	<b>\$ 712,462.45</b>
<b>Liabilities</b>				
Accounts Payable	\$ 7,667.20	\$ -	\$ -	\$ 7,667.20
1997 Pumper Lease	-	12,004.58	-	12,004.58
<b>Total Liabilities</b>	<b>7,667.20</b>	<b>12,004.58</b>	<b>-</b>	<b>19,671.78</b>
<b>Deferred Inflows of Resources</b>				
Deferred Property Taxes	102,885.82	-	-	102,885.82
<b>Total Deferred Inflows of Resources</b>	<b>102,885.82</b>	<b>-</b>	<b>-</b>	<b>102,885.82</b>
<b>Fund Balance</b>				
Investment in Fixed Assets	-	-	240,648.73	240,648.73
Fund Balance	177,691.62	(5,639.71)	-	172,051.91
Restricted for Fireman's Morale and Welfare	480.00	-	-	480.00
Reserve for Contingencies	2,139.59	-	-	2,139.59
Tabor Reserve	7,974.00	-	-	7,974.00
Reserve for Capital	-	18,635.13	-	18,635.13
Current Year Earnings	147,975.49	-	-	147,975.49
<b>Total Fund Balances</b>	<b>336,260.70</b>	<b>12,995.42</b>	<b>240,648.73</b>	<b>589,904.85</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balance</b>	<b>\$ 446,813.72</b>	<b>\$ 25,000.00</b>	<b>\$ 240,648.73</b>	<b>\$ 712,462.45</b>

**PEYTON FIRE PROTECTION DISTRICT**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balance - Budget and Actual**  
**For the 5 Month Ending,**  
**May 31, 2024**  
**General Fund**

Account Description	Period Actual	YTD Actual	Budget	Under/(Over) Budget	% of Budget
<b>Revenues</b>					
Property Tax Revenue	\$ 119,115.27	\$ 285,772.18	\$ 388,658.00	\$ 102,885.82	73.5%
Specific Ownership Taxes	2,892.83	11,738.35	25,000.00	13,261.65	47.0%
Interest Income	818.42	2,853.27	5,000.00	2,146.73	57.1%
Grants	-	-	2,000.00	2,000.00	0.0%
Firefighter Donations - Res.	-	-	500.00	500.00	0.0%
Rehabilitation Donations - Res.	-	-	500.00	500.00	0.0%
T-Shirts Donations - Res.	-	-	400.00	400.00	0.0%
Other Income	-	-	1,500.00	1,500.00	0.0%
Auxiliary Donation - Res.	-	-	500.00	500.00	0.0%
<b>Total Revenues</b>	<b>122,826.52</b>	<b>300,363.80</b>	<b>424,058.00</b>	<b>123,694.20</b>	<b>70.8%</b>
<b>Expenditures</b>					
<b><u>Administrative Expenses</u></b>					
Accounting	3,061.60	14,493.90	26,500.00	12,006.10	54.7%
Insurance- SDA Liability, Auto	680.00	3,596.00	7,050.00	3,454.00	51.0%
Insurance-Auto	587.50	3,460.50	5,175.00	1,714.50	66.9%
Insurance-Worker's Comp	2,895.50	4,569.50	6,000.00	1,430.50	76.2%
Legal	4,792.52	6,450.02	21,000.00	14,549.98	30.7%
County Treasurer's Fees	1,786.94	4,297.17	5,830.00	1,532.83	73.7%
Management	4,530.50	13,713.90	32,000.00	18,286.10	42.9%
Computer Maintenance	12.36	12.36	3,000.00	2,987.64	0.4%
Office Expense	129.09	129.09	1,250.00	1,120.91	10.3%
Miscellaneous	117.86	669.88	2,250.00	1,580.12	29.8%
Bank Charges	-	30.00	-	(30.00)	0.0%
Workshops	-	-	3,000.00	3,000.00	0.0%
Professional Associations	686.60	1,337.79	2,500.00	1,162.21	53.5%
Community Outreach	-	-	2,500.00	2,500.00	0.0%
Salary Expense	4,076.26	20,381.30	52,000.00	31,618.70	39.2%
Payroll Processing Fees	93.00	529.40	1,450.00	920.60	36.5%
Snow Removal	60.18	300.90	6,750.00	6,449.10	4.5%
Landscape Maint & Repair	554.36	2,771.88	5,300.00	2,528.12	52.3%
<b>Total Administrative Expenditures</b>	<b>24,064.27</b>	<b>76,743.59</b>	<b>183,555.00</b>	<b>106,811.41</b>	<b>41.8%</b>
<b><u>Operating Expenses</u></b>					
PPE-Structural Fire Equipment	-	187.43	6,500.00	6,312.57	2.9%
PPE-Wildland Equipment	1,380.00	1,611.69	5,250.00	3,638.31	30.7%
Firefighting Equipment	-	981.60	10,500.00	9,518.40	9.3%
PPE - Medical	-	1,771.58	2,000.00	228.42	88.6%
Station Supplies	1,183.94	3,077.88	4,250.00	1,172.12	72.4%
Fire Prevention	-	-	1,000.00	1,000.00	0.0%
Office Supplies - Operations	430.52	602.42	1,000.00	397.58	60.2%
EMS Training	556.50	1,156.50	10,000.00	8,843.50	11.6%
Uniforms	108.30	158.28	3,250.00	3,091.72	4.9%
Medical Supplies	1,498.69	2,100.61	8,500.00	6,399.39	24.7%
Structural Fire Training	-	60.00	3,000.00	2,940.00	2.0%
Firefighter Health and Welfare	40.00	235.00	3,750.00	3,515.00	6.3%
Equipment Maintenance	228.19	228.19	3,750.00	3,521.81	6.1%
Vehicle Repair and Maintenance	7,953.12	21,933.94	42,500.00	20,566.06	51.6%
Wildland Fire Training	-	33.98	2,500.00	2,466.02	1.4%
Fuel	1,758.45	4,711.25	15,000.00	10,288.75	31.4%
CO Spgs - Radio Fees	-	-	6,500.00	6,500.00	0.0%
Cell Phones & Tablets	-	158.94	2,250.00	2,091.06	7.1%



**PEYTON FIRE PROTECTION DISTRICT**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balance - Budget and Actual**  
**For the 5 Month Ending,**  
**May 31, 2024**  
**General Fund**

<u>Account Description</u>	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Under/(Over) Budget</u>	<u>% of Budget</u>
Radio Equipment	-	-	5,000.00	5,000.00	0.0%
ERS Reporting Service	-	8,655.57	4,500.00	(4,155.57)	192.3%
Station Tools	-	-	1,000.00	1,000.00	0.0%
Bldg & Grounds - Maintenance	786.45	1,183.99	6,250.00	5,066.01	18.9%
Bldg & Grounds Equipment	104.00	485.54	1,000.00	514.46	48.6%
Auxiliary	-	-	1,000.00	1,000.00	0.0%
Rehabilitation	-	-	1,000.00	1,000.00	0.0%
Member Recognition	1,264.69	1,264.69	2,750.00	1,485.31	46.0%
Utilities	2,202.77	9,391.04	30,000.00	20,608.96	31.3%
Contingency	-	-	20,000.00	20,000.00	0.0%
<b>Total Operation Expenditures</b>	<u>19,570.44</u>	<u>60,064.94</u>	<u>204,000.00</u>	<u>143,935.06</u>	<u>29.4%</u>
<b>Other Expenses</b>					
Pension Plan Contribution	-	-	4,000.00	4,000.00	0.0%
Transfer to Capital	-	36,416.76	6,500.00	(29,916.76)	560.3%
Station #2 Dev Exp	-	-	100,000.00	100,000.00	0.0%
Emergency Reserve	-	-	12,722.00	12,722.00	0.0%
<b>Total Other Expenses</b>	<u>-</u>	<u>36,416.76</u>	<u>123,222.00</u>	<u>86,805.24</u>	<u>29.6%</u>
<b>Total Expenditures</b>	43,634.71	173,225.29	510,777.00	337,551.71	
Excess (Deficiency) of Revenues Over Expenditures	79,191.81	127,138.51	(86,719.00)	(213,857.51)	
Fund balance adjustments					
<b>Transfers and Other Sources (Uses)</b>					
Change in Fund Balance	79,191.81	127,138.51	(86,719.00)	(213,857.51)	
Beginning Fund Balance	257,068.92	209,122.22	-	(209,122.22)	
<b>Ending Fund Balance</b>	<u>\$ 336,260.73</u>	<u>\$ 336,260.73</u>	<u>\$ (86,719.00)</u>	<u>\$ (422,979.73)</u>	

**PEYTON FIRE PROTECTION DISTRICT**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balance - Budget and Actual**  
**For the 5 Month Ending,**  
**May 31, 2024**  
**Capital Projects Fund**

<u>Account Description</u>	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Under/(Over) Budget</u>	<u>% of Budget</u>
<b>Revenues</b>					
Transfer from General Fund	\$ -	\$ 36,416.76	\$ -	\$ (36,416.76)	0.0%
<b>Total Revenues</b>	<u>-</u>	<u>36,416.76</u>	<u>-</u>	<u>(36,416.76)</u>	<u>0.0%</u>
<b>Expenditures</b>					
Developer Reimbursement	-	-	500.00	500.00	0.0%
Capital Expense	-	35,000.00	6,500.00	(28,500.00)	538.5%
Lease Purchase Principal Pmts	-	1,416.76	5,668.00	4,251.24	25.0%
<b>Total Expenditures</b>	<u>-</u>	<u>36,416.76</u>	<u>12,668.00</u>	<u>(23,748.76)</u>	<u>287.5%</u>
Excess (Deficiency) of Revenues Over Expenditures	-	-	(12,668.00)	(12,668.00)	
<b>Transfers and Other Sources (Uses)</b>					
<b>Total Transfers (Uses)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Change in Fund Balance	-	-	(12,668.00)	(12,668.00)	
Fund balance adjustment - lease	-	-			
Beginning Fund Balance	12,995.42	12,995.42	3,412.00	3,412.00	
<b>Ending Fund Balance</b>	<u>\$ 12,995.42</u>	<u>\$ 12,995.42</u>	<u>\$ (9,256.00)</u>	<u>\$ (9,256.00)</u>	

**Department of Public Works  
Engineering, Highway Division, & Fleet Services**  
O: 719-520-6460  
F: 719-520-6879  
3275 Akers Drive  
Colorado Springs, CO 80922

**Board of County Commissioners**  
Holly Williams, District 1  
Carrie Geitner, District 2  
Stan VanderWerf, District 3  
Longinos Gonzalez, Jr., District 4  
Cami Bremer, District 5

**INTERGOVERNMENTAL AGREEMENT**

**Between**

**El Paso County, by and through the Board of County Commissioners of El Paso County,  
Colorado and Peyton Fire Protection District**

This Intergovernmental Agreement (IGA) is executed this \_\_\_\_ day of \_\_\_\_\_, 2024, by and between El Paso County, by and through the Board of County Commissioners of El Paso County, Colorado (“THE COUNTY”), a political subdivision of the State of Colorado, acting through the El Paso County Fleet Management Division (“FLEET MANAGEMENT”), whose address is 3275 Akers Drive, Colorado Springs, Colorado, 80922 and Peyton Fire Protection District, a Fire Protection District of Peyton, Colorado, El Paso County whose address is 13665 Railroad Street, Peyton, Colorado, 80831 (“PEYTON FIRE”). THE COUNTY and PEYTON FIRE may be collectively referred to as the “Parties”.

WHEREAS, the Parties have authority to enter into this IGA pursuant to C.R.S. §. 29-1- 203, which authorizes governments to cooperate or contract with one another to provide any function, service or facility lawfully authorized to each of the cooperating or contracting governmental units; and

WHEREAS, FLEET MANAGEMENT provides fleet management services, including parts, labor and fuel for El Paso County; and

WHEREAS, PEYTON FIRE has identified a need for diesel fuel and gasoline for its fire fighting vehicles and equipment throughout the fiscal year; and

WHEREAS, PEYTON FIRE believe they will use up to approximately 750 gallons of diesel a month and up to 400 gallons of gasoline a month; and

WHEREAS, THE COUNTY agrees to provide diesel fuel and gasoline support to PEYTON FIRE; and

WHEREAS, THE COUNTY has the capacity to store and supply the fuel support to PEYTON FIRE; and

WHEREAS, THE COUNTY will not be incurring any additional costs, other than the cost of the diesel fuel and gasoline, to provide this service to PEYTON FIRE; and

WHEREAS, PEYTON FIRE agrees to pay for the diesel fuel and gasoline dispensed and any operational costs incurred, if any exist; and

WHEREAS, PEYTON FIRE agrees to report and clean up any and all fuel spills caused by PEYTON FIRE operators; and

NOW, THEREFORE, the Parties understand and agree as follows:

1. The purpose of the IGA is to outline certain understandings between the two Parties regarding the provision of fuel support to PEYTON FIRE, which will be voluntary, and nothing in the IGA shall be construed to obligate THE COUNTY to provide said fuel to PEYTON FIRE.
2. PEYTON FIRE will provide THE COUNTY through FLEET MANAGEMENT with the first and last names of each employee who is authorized to fuel at THE COUNTY fuel site. THE COUNTY through FLEET MANAGEMENT will issue a personal identification number (PIN) the PEYTON FIRE employee will enter when using THE COUNTY fuel system. The PIN must be used only by the PEYTON FIRE employee to whom it is assigned. Any misuse can result in this IGA being terminated.
3. PEYTON FIRE will provide THE COUNTY through FLEET MANAGEMENT the name of an employee that is no longer employed with PEYTON FIRE as soon as an employee's last date of employment is known but no later than the employee's last date of employment. THE COUNTY through FLEET MANAGEMENT will deactivate the PIN in THE COUNTY fuel system on the employee departure date.
4. PEYTON FIRE will provide THE COUNTY through FLEET MANAGEMENT the make, model, year, odometer reading, and license plate number of the equipment PEYTON FIRE intends to fuel at THE COUNTY fuel site. THE COUNTY through FLEET MANAGEMENT will assign a number, in accordance with the FLEET MANAGEMENT numbering system, to the PEYTON FIRE equipment. This number will be used at THE COUNTY fuel site.
5. PEYTON FIRE will update THE COUNTY through FLEET MANAGEMENT of any equipment additions or removals within five (5) days of acquiring or removing equipment from service. FLEET MANAGEMENT will then update THE COUNTY fuel system.
6. THE COUNTY will provide to PEYTON FIRE diesel fuel in an amount not to exceed 750 gallons of diesel a month and gasoline in an amount not to exceed 400 gallons of gasoline a month.
7. THE COUNTY through FLEET MANAGEMENT will be the sole supplier of fuels for PEYTON FIRE, unless additional fuels are needed. If PEYTON FIRE needs additional fuel and THE COUNTY cannot support the additional fuel requests, then PEYTON FIRE will purchase the additional amounts on their own through their normal fuel purchase procedures.
8. THE COUNTY through FLEET MANAGEMENT will submit a monthly invoice to PEYTON FIRE for diesel and gasoline at the actual cost FLEET MANAGEMENT pays on a per gallon basis and PEYTON FIRE hereby agrees to pay for diesel fuel and gasoline at that rate.
9. PEYTON FIRE shall pay the invoice within the timeframe and in the manner required by THE COUNTY as noted in the invoice.
10. PEYTON FIRE shall be responsible for any operational costs incurred, including but not limited to, spill cleanup and any enforcement action(s) by Colorado Department of Public

Health and Environment and/or the U. S. Environmental Protection Agency related to any spills, and damage to THE COUNTY fuel pumps and/or property by PEYTON FIRE.

11. THE COUNTY will submit a monthly invoice for any additional operational costs, if any, incurred by THE COUNTY that are caused by PEYTON FIRE as noted above.

12. PEYTON FIRE shall pay the invoice for any operational costs incurred within the timeframe and in the manner required by THE COUNTY as noted in the invoice.

13. THE COUNTY through FLEET MANAGEMENT will provide winter blend diesel during the winter season. The winter season is from October 1st through April 30th.

14. The blending ratio for winter blend diesel fuel is one gallon of additive to 750 gallons of diesel, which provides a freeze protection up to 18 degrees below zero. Gasoline provided by THE COUNTY through FLEET MANAGEMENT will be a minimum 85 Octane rating.

15. PEYTON FIRE certifies that the purchased fuel from THE COUNTY will be used for the exclusive use of PEYTON FIRE and PEYTON FIRE will not resell the fuel to any person or entity.

16. PEYTON FIRE will receive fuels required from THE COUNTY Calhan Maintenance Facility located at 1010 Golden Street, Calhan, Colorado 80808.

17. PEYTON FIRE will access the Calhan Maintenance Facility through the North Gate and ensure gate is secured if used after 5:00 PM.

18. THE COUNTY and PEYTON FIRE each agree to:

a. THE COUNTY will provide to PEYTON FIRE the name and contact information for the County Fleet Manager and Calhan Fleet Foreman within 5 days of signing this IGA.

b. PEYTON FIRE will provide to THE COUNTY the name and contact information for the PEYTON FIRE Chief within 5 days of signing this IGA.

c. The Parties agree to meet semiannually for the first year to review procedures at a mutually agreeable time. The Parties, upon mutual agreement, can agree to meet on an as needed basis after the first six months.

d. PEYTON FIRE will, within one hour of discovery of a spill event, inform the County Fleet Manager of any diesel fuel or gasoline spills of one gallon or more at County property.

e. PEYTON FIRE will be responsible to clean up all fuel spills within one hour of the spill.

f. If PEYTON FIRE does not clean up the fuel spills, it will be invoiced for the actual costs incurred by THE COUNTY to clean up the fuel spills. PEYTON FIRE shall pay the invoice within the timeframe and in the manner required by THE COUNTY as noted in the invoice.

g. The Parties agree THE COUNTY will maintain sufficient records to meet auditing requirements to show that there were no sales to any purchaser other than another state/local government (including NO federal agency nor tribal

government) and PEYTON FIRE will maintain records to show that it legitimately purchased no-tax-paid taxable fuels from specific other state/local governments (THE COUNTY).

h. THE COUNTY through FLEET MANAGEMENT will make available, upon request by PEYTON FIRE, records showing price per gallon for fuels based on spot market cost.

19. If any provision of this IGA or the application thereof to any Party is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions or applications of this IGA which can be given effect without the invalid provision or application.

20. This IGA may be executed in several counterparts, each of which shall constitute an original and all of which, when taken together, shall constitute one and the same IGA.

21. This IGA is subject to and shall be interpreted under the laws of the State of Colorado and applicable federal law. Court jurisdiction and venue shall be exclusively in the District Court for El Paso County, Colorado.

22. This IGA is intended as the complete integration of the understanding between the two Parties and constitutes the entire agreement between the Parties. All other representation or statements previously made, whether verbal or written, are merged herein.

23. This IGA is binding upon the Parties hereto and upon their respective legal representatives, successors, and assigns.

24. Any amendment, termination, deletion, addition to, or modification of this IGA must be agreed to in writing and acknowledged by all of the Parties to this IGA.

25. The undersigned hereby acknowledge and represent that they have legal authority to bind their respective Party to this IGA.

26. The Parties hereby agree that if any dispute cannot be resolved by mutual agreement of the Parties, such dispute may be resolved at law or in equity.

27. This IGA will be effective as of August 1, 2024, and shall continue in effect through August 31, 2025, unless terminated sooner. Either Party may terminate this IGA upon thirty (30) days advance written notice to the other Party.

28. This IGA is not intended, and shall not be interpreted, as a waiver of the limitations on damages or any of the privileges, immunities, or defenses provided to, or enjoyed by, the Parties and their respective employees, officers and volunteers under common law or pursuant to statute, including but not limited to the Colorado Governmental Immunity Act, C.R.S. §24-10-101, *et seq.*

IN WITNESS WHEREOF, the Parties have executed this Intergovernmental Agreement on this \_\_\_\_ day of \_\_\_\_\_ 2024.

**Board of County Commissioners  
of El Paso County, Colorado:**

\_\_\_\_\_  
Cami Bremer, Chair

Date: \_\_\_\_\_


ATTEST:

\_\_\_\_\_  
County Clerk and Recorder

Approve as to form:


\_\_\_\_\_  
County Attorney's Office

**Peyton Fire Protection District:**


  
\_\_\_\_\_  
Chairman to the Board

Date: 05 / 23 / 2024

ATTEST:

  
\_\_\_\_\_  
PEYTON FIRE Protection District Board Clerk

Approve as to form:

  
\_\_\_\_\_  
PEYTON FIRE Protection District Attorney