

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD FEBRUARY 13, 2024

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 13<sup>th</sup> day of February, 2024, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by either method.

#### **ATTENDANCE**

##### **Directors In Attendance Were:**

Dave Rolenc  
Clayton Miller  
Amy Turner  
Victoria Markowski

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the absences of Director Orness was excused.

##### **Also In Attendance Were:**

David Solin; Special District Management Services, Inc. (“SDMS”)

Jack Reutzel, Esq.; Fairfield & Woods, P.C.

Jeff Turner, Chief

Lt. Eric Markowski, Lt. Daniel Zoorob and Firefighter Lucas; Peyton Fire Protection District

#### **PLEDGE OF ALLEGIANCE**

**Pledge of Allegiance:** Director Turner led the Board in reciting the Pledge of Allegiance.

#### **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST**

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzel noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.



## RECORD OF PROCEEDINGS

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### **ADMINISTRATIVE MATTERS**

**Agenda:** Mr. Solin reviewed the proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Agenda was approved, as amended.

**Meeting Location/Manner and Posting of Meeting Notice:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board meeting was held via teleconference and at the physical location. Mr. Solin reported that notice was duly posted and that no objections to the manner of the meeting or any requests that the manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

**Minutes:** The Board reviewed Minutes from the January 9, 2024 Regular Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Turner, and upon vote, unanimously carried, the Minutes of the January 9, 2024 Regular Meeting were approved, as presented.

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### **PUBLIC COMMENT**

Lt. Markowski announced that he and Director Markowski are moving and will be resigning from the Fire Department and the Board of Director.

LT. Zoorob announced that both ambulances are certified for transport and are operational. LT. Zoorob notified the Board he received a donation of a pyro lance. LT. Zoorob discussed with the Board the state of the fire awareness signs and the need for upkeep.

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### **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending Jan. 31. 2024	Special Payment Expense Reimbursement
General	\$ 8,040.70	\$ 500.00
Debt	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 8,040.70</b>	<b>\$ 500.00</b>

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.



## RECORD OF PROCEEDINGS

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**Financial Statements:** The Board deferred this matter.

**Station #2 Financing Options:** There is no update at this time.

**Future Financing Ideas:** There is no update at this time.

**Application for Exemption from Audit for 2023:** The Board reviewed the Application for Exemption from Audit for 2023.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board approved the Application for Exemption from Audit for 2023.

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### **OFFICER REPORTS/ ANNOUNCEMENTS**

**Fire Chief:**

**Monthly Call Volumes:** Chief Turner reported that a total of 42 calls were received in January 2024.

**Personnel Count:** Chief Turner reported that there are currently twelve (12) fire fighters including ten (10) full, zero (0) on leave of absence, two (2) on probationary status.

**District Vehicles:** Chief Turner reported that Ambulance 81 is getting striped.

**Assistant Chief:** There was no report at this time.

**Captain:** There was no report at this time.

**President:** There was no report at this time.

**Vice President:** There was no report at this time.

**Treasurer:** There was no report at this time.

**Secretary:** There was no report at this time.

**Auxiliary Report:** There was no report at this time.

**Events for the Year:** There was no report at this time.

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### **LEGAL MATTERS**

**Application for Exemption with El Paso County for Station #2:** Attorney Reutzel provided an update to the Board.

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## RECORD OF PROCEEDINGS

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### **OPERATIONS AND MAINTENANCE**

**Strategic Plan:** There was no update at this time.

### **Grant Funding Opportunities:**

**AFG-Grant Update:** Lt. Zoorob discussed creating a process for monitoring and applying for grants.

**Opportunities for Targeted Community Outreach and Services for Residents:** There was no update at this time.

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### **OTHER BUSINESS**

**Resignation of Director:** The Board acknowledged the resignation of Director Markowski.

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### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded and by Director Miller, upon vote, unanimously carried, the meeting was adjourned at 7:07 pm.

Respectfully submitted,

By /s/ Amy Turner

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL FEBRUARY 13, 2024 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW: PLEASE MAKE SURE THAT THIS DOES NOT SPLIT A NAME AND SIGNATURE LINES.



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David Rolenc

*Clayton D. Miller*

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Clayton Miller



\_\_\_\_\_  
Amy Turner



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Ryan Orness