

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD APRIL 9, 2024

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 9<sup>th</sup> day of April, 2024, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by either method.

#### ATTENDANCE

##### Directors In Attendance Were:

Dave Rolenc  
Clayton Miller  
Ryan Orness  
Amy Turner

##### Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)  
  
Jack Reutzel, Esq.; Fairfield & Woods, P.C. (for a portion of the meeting)  
  
Jeff Turner; Chief  
  
Oakley Revels; Assistant Chief

#### PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

#### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzel noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

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### **ADMINISTRATIVE MATTERS**

**Agenda:** Mr. Solin reviewed the proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved as amended.

**Meeting Location/Manner and Posting of Meeting Notice:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board meeting was held via teleconference and at the physical location. Mr. Solin reported that notice was duly posted and that no objections to the manner of the meeting or any requests that the manner of the meeting be changed by taxing electors within the District boundaries have been received.

**Minutes:** The Board reviewed Minutes from the March 12, 2024 Regular Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Orness, and upon vote, unanimously carried, the Minutes of the March 12, 2024 Regular Meeting were approved.

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### **PUBLIC COMMENT**

There were no public comments.

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### **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending March 31, 2024
General	\$ 23,558.19
Debt	\$ -0-
Capital	\$ 1,416.76
<b>Total</b>	<b>\$ 24,974.95</b>

Following review and discussion, upon motion duly made by Director Orness, seconded by Director Rolenc and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims.

**Financial Statements:** Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending March 31, 2024.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Board accepted the

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unaudited financial statements of the District for the period ending February 29, 2024.

**Station #2 Financing Options:** This matter was deferred.

**Future Financing Ideas:** This matter was deferred.

**Pension Board Meeting:** The Board convened the Pension Board Meeting.

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### **OFFICER REPORTS/ ANNOUNCEMENTS**

#### **Fire Chief:**

**Monthly Call Volumes:** Chief Turner reported that 44 calls were received in March, 2024.

**Personnel Count:** Chief Turner reported that there are currently Fourteen (14) fire fighters including nine (9) full, four (4) on probationary status, and one (1) on leave of absence.

**District Vehicles:** Chief Turner reported that all vehicles are operational.

**Assistant Chief:** There was no report at this time.

**Captain:** There was no report at this time.

**President:** There was no report at this time.

**Vice President:** There was no report at this time.

**Treasurer:** There was no report at this time.

**Secretary:** There was no report at this time.

**Auxiliary Report:** There was no report at this time.

**Events for the Year:** The Board noted that the Peyton Junction County Market Pancake Breakfast is on June 8<sup>th</sup> 2024.

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### **LEGAL MATTERS**

**Application for Exemption with El Paso County for Station #2:** Attorney Reutzel provided an update to the Board.

**Intergovernmental Agreement with Overlook Metropolitan District:** Attorney Reutzel discussed with the Board drafting an Intergovernmental

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Agreement between the District and the proposed Overlook Metropolitan District. No action was taken.

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### **OPERATIONS AND MAINTENANCE**

**Strategic Plan:** The Board deferred this matter.

**Grant Funding Opportunities:** There were no updates at this time.

**AFG-Grant Update:** There were no updates at this time.

**Opportunities for Targeted Community Outreach and Services for Residents:** There were no updates at this time.

**Fire Danger Awareness Signs:** Assistant Chief Revels reported to the Board that the Boy Scouts of America were responsible for installation but not maintenance. It was noted that the department would maintain them moving forward.

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### **OTHER BUSINESS**

There was no other business.

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### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded and by Director Turner, upon vote, unanimously carried, the meeting was adjourned at 7:29 pm.

Respectfully submitted,

By /s/ David Solin

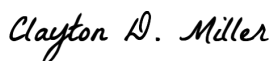
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL APRIL 9, 2024 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW.



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David Rolenc



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Clayton Miller

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Amy Turner



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Ryan Orness