

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT (THE “DISTRICT”) HELD MAY 13, 2025

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 13th day of May, 2025, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by either method.

ATTENDANCE

Directors In Attendance Were:

David Rolenc, President
Clayton Miller, Vice President
Ryan Orness, Treasurer

Also In Attendance Were:

Diana Garcia; Special District Management Services, Inc. (“SDMS”)

Jack Reutzel, Esq.; Fairfield & Woods, P.C.

Jeff Turner; Chief

Oakley Revels; Assistant Chief

Amy Turner; District Resident

PUBLIC COMMENT

There were no public comments.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzel noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Ms. Garcia also noted that a quorum was present and requested members of the

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Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No new conflicts were noted.

ADMINISTRATIVE MATTERS

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board meeting was held via teleconference and at the physical location. Ms. Garcia reported that notice was duly posted and that no objections to the manner of the meeting or any requests that the manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Agenda: Ms. Garcia reviewed the proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Agenda was approved, as amended.

Minutes of the March 11, 2025 and April 8, 2025 Regular Meetings: The Board reviewed the Minutes of the March 11, 2025 and April 8, 2025 Regular Meetings.

Following review and discussion, upon motion duly made by Director Rolenc, seconded by Director Orness, and upon vote unanimously carried, the Board approved the Minutes of the March 11, 2025 and April 8, 2025 Regular Meetings.

Board Appointment: The Board discussed the vacancy on the Board. As such, eligible elector, Amy Turner, was nominated to serve on the Board.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller, and upon vote unanimously carried, the Board appointed Amy Turner to fill the vacancy on the Board.

Appointment of Officers: Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller, and upon vote unanimously carried, the following slate of officers were appointed for the District:

President:	David Rolenc
Vice President:	Clayton Miller
Treasurer:	Ryan Orness
Secretary:	David Solin
Assistant Secretary:	Amy Turner

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FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

	Period Ending
Fund	April 2025
General	\$ 11,319.81
Debt	\$ -0-
Capital	\$ -0-
Total	\$ 11,319.81

Following review and discussion, upon motion duly made by Director Orness, seconded by Director Rolenc and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims.

Financial Statements: Ms. Garcia reviewed with the Board the unaudited financial statements of the District for the period ending April 30, 2025.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending April 30, 2025.

Future Financing Ideas: The Board deferred this matter.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief:

Monthly Call Volumes: Chief Turner reported that 39 calls were received in April.

Personnel Count: Chief Turner reported that there are currently sixteen (16) fire fighters including eleven (11) on full status, four (4) on probationary status, and one (1) on leave of absence.

District Vehicles: Chief Turner reported all other vehicles are operational. Chief Turner also reported the department is in the process of getting unit 3650 in service and installing a new topper, with the new unit being used on a major call two (2) days ago.

Assistant Chief Revels: There was no report at this time.

Captain: There was no report at this time.

President: There was no report at this time.

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Vice President: There was no report at this time.

Treasurer: There was no report at this time.

Secretary: There was no report at this time.

Auxiliary Report: There was no report at this time.

Discuss Upcoming Events: The Board discussed the pancake breakfast.

LEGAL MATTERS

Station #2: Attorney Reutzel presented a memorandum to the Board outlining the process, contracting procedures, and notice requirements for construction projects exceeding \$120,000.00, as well as the publication process for bids. Chief Revels inquired about the necessity of a soil sample and recommended that the Station include the construction of a driveway and fencing to contain the ranch owner's livestock.

OPERATIONS AND MAINTENANCE

Strategic Plan: The Board deferred this matter.

Grant Funding Opportunities: There were no updates at this time.

AFG-Grant Update: There were no updates at this time.

Opportunities for Targeted Community Outreach and Services for Residents: There were no updates at this time.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ David Solin
Secretary for the Meeting

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THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 13, 2025
MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT
BY THE BOARD OF DIRECTORS SIGNING BELOW.

David Rolenc

Clayton Miller

Ryan Orness