

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD JUNE 11, 2024

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as "Board") was held on Tuesday, the 11<sup>th</sup> day of June, 2024, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by either method.

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#### **ATTENDANCE**

##### **Directors In Attendance Were:**

David Rolenc, President  
Clayton Miller, Vice President  
Ryan Orness, Treasurer

##### **Also In Attendance Were:**

David Solin and Diana Garcia; Special District Management Services, Inc. ("SDMS")

Jack Reutzel, Esq.; Fairfield & Woods, P.C.

Oakley Revels; Assistant Chief

Capt. Daniel Zoorob; Peyton Fire Protection District

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#### **PLEDGE OF ALLEGIANCE**

**Pledge of Allegiance:** Director Rolenc led the Board in reciting the Pledge of Allegiance.

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#### **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST**

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzel noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were noted.

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#### **ADMINISTRATIVE MATTERS**

**Agenda:** Mr. Solin reviewed the proposed Agenda for the District's Regular Meeting.

## RECORD OF PROCEEDINGS

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Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Agenda was approved as amended and excused the absence of Director Turner.

**Meeting Location/Manner and Posting of Meeting Notice:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board meeting was held via teleconference and at the physical location. Mr. Solin reported that notice was duly posted and that no objections to the manner of the meeting or any requests that the manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

**Minutes of May 14, 2024 Regular Meeting:** The Board reviewed the Minutes of the May 14, 2024 Regular Meeting.

Following review and discussion, upon motion duly made by Director Orness, seconded by Director Rolenc, and upon vote unanimously carried, the Board approved the Minutes, as presented.

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### **PUBLIC COMMENT**

There were no public comments.

### **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending May 31, 2024
General	\$ 19,772.22
Debt	\$ -0-
Capital	\$ -0-
<b>Total</b>	<b>\$ 19,772.22</b>

Following review and discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims.

**Financial Statements:** Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending May 31, 2024.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending May 31, 2024.

## RECORD OF PROCEEDINGS

---

**Station #2 Financing Options:** This matter was deferred.

**Future Financing Ideas:** This matter was deferred.

**Account for Ambulance Revenue:** Mr. Solin and Ms. Garcia discussed the status of the account for ambulance revenue with the Board. No action was necessary.

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### **OFFICER REPORTS/ ANNOUNCEMENTS**

**Fire Chief:** On behalf of Chief Turner, Mr. Solin reported that Dan Snelling and Michael Olonia have been promoted as Lieutenants.

**Monthly Call Volumes:** On behalf of Chief Turner, Mr. Solin reported that 35 calls were received in May 2024.

**Personnel Count:** On behalf of Chief Turner, Mr. Solin reported that there are currently eighteen (18) fire fighters including twelve (12) on full status, and six (6) on probationary status.

**District Vehicles:** On behalf of Chief Turner, Mr. Solin reported that all vehicles are operational.

**Assistant Chief:** There was no report at this time.

**Captain:** Firefighter Zoorob reported that he has been promoted to Captain.

**President:** There was no report at this time.

**Vice President:** There was no report at this time.

**Treasurer:** There was no report at this time.

**Secretary:** There was no report at this time.

**Auxiliary Report:** The Board noted the pancake breakfast raised \$736.

**Events for the Year:** There was no report at this time.

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### **LEGAL MATTERS**

**Application for Exemption with El Paso County for Station #2:** Attorney Reutzel provided an update to the Board. The Board instructed Mr. Solin to add Station #2 to the District's insurance policy once the deed is recorded.

**Findings of the El Paso County Commission Regarding the Location Extent Application for Station #2:** The Board reviewed the findings of the El Paso County Commission regarding the Location Extent application for Station #2.

## RECORD OF PROCEEDINGS

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Following discussion, upon motion duly made by Director Rolenc, seconded by Director Orness and, upon vote, unanimously carried, the Board accepted the findings of the El Paso County Commission regarding the Location Extent Application for Station #2 and authorized the President and Secretary to execute all required documents to accept the transfer of the property, subject to final legal review.

**Intergovernmental Agreement between El Paso County, by and through the Board of County Commissioners of El Paso County, Colorado and Peyton Fire Protection District for Fleet Management Services:** The Board reviewed an Intergovernmental Agreement between El Paso County, by and through the Board of County Commissioners of El Paso County, Colorado and Peyton Fire Protection District for Fleet Management Services

Following discussion, upon motion duly made by Director Miller, seconded by Director Orness and, upon vote, unanimously carried, the Board ratified approval of the of Intergovernmental Agreement between El Paso County, by and through the Board of County Commissioners of El Paso County, Colorado and Peyton Fire Protection District for Fleet Management Services.

**Authority for Ambulance Services:** Attorney Reutzel discussed with the Board the creation of an Authority for Ambulance Services. The Board directed Attorney Reutzel and Mr. Solin to work together to present options for the ambulance service, to include the process to establish an Authority for Ambulance Services.

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### **OPERATIONS AND MAINTENANCE**

**Strategic Plan:** There were no updates at this time.

**Grant Funding Opportunities:** Captain Zoorob reported to the Board he has applied for three grants and is awaiting updates on those applications within the next three to six months.

**AFG-Grant Update:** There were no updates at this time.

**Opportunities for Targeted Community Outreach and Services for Residents:** There were no updates at this time.

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### **OTHER BUSINESS**

There was no other business.

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### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded and by Director Miller, upon vote, unanimously carried, the meeting was adjourned at 7:15 p.m.

## RECORD OF PROCEEDINGS

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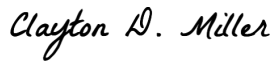
Respectfully submitted,

By /s/ David Solin  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JUNE 11, 2024  
MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT  
BY THE BOARD OF DIRECTORS SIGNING BELOW.



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David Rolenc



\_\_\_\_\_  
Clayton Miller

\_\_\_\_\_  
Amy Turner



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Ryan Orness