

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT (THE "DISTRICT") HELD OCTOBER 14, 2025

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as "Board") was held on Tuesday, the 14<sup>th</sup> day of October, 2025, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by either method.

### ATTENDANCE

#### Directors In Attendance Were:

David Rolenc, President  
Clayton Miller, Vice President  
Ryan Orness, Treasurer

#### Also In Attendance Were:

David Solin and Diana Garcia; Special District Management Services, Inc. ("SDMS")

Jack Reutzal, Esq.; Fairfield & Woods, P.C.

Jeff Turner; Chief

Daniel Zoorob; Captain

Amy Turner; Board Candidate

### PUBLIC COMMENT

There were no public comments.

### ADMINISTRATIVE MATTERS

**Pledge of Allegiance:** Director Rolenc led the Board in reciting the Pledge of Allegiance.

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzal noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No new conflicts were noted.

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**Meeting Location/Manner and Posting of Meeting Notice:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board meeting was held via teleconference and at the physical location. Mr. Solin reported that notice was duly posted and that no objections to the manner of the meeting or any requests that the manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

**Agenda:** Mr. Solin reviewed the proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Agenda was approved as amended.

**Executive Session:** Pursuant to Section 24-6-402(4) of the Colorado Revised Statutes, upon motion duly made by Director Miller seconded by Director Rolenc and upon an affirmative vote of at least two-thirds of the quorum present, the Board convened in executive session at 6:36 p.m. for the purpose of receiving legal advice on specific legal questions regarding the regarding personnel matters, as authorized by Sections 24-6-402(4)(b) and (e), C.R.S.

Furthermore, pursuant to Section 24-6-402(2)(d.5)(II)(B), C.R.S., no record will be kept of those portions of the executive session that, in the opinion of the Board's attorney, constitute privileged attorney-client communication pursuant to Section 24-6-402(4)(b), C.R.S.

The Board reconvened in regular session at 7:15 p.m.

**Minutes of the September 9, 2025 Regular Meeting:** The Board reviewed the Minutes of the September 9, 2025 Regular Meeting.

Following review and discussion, upon motion duly made by Director Rolenc, seconded by Director Orness, and upon vote unanimously carried, the Board approved the Minutes of the September 9, 2025 Regular Meeting.

**Board Appointment:** The Board discussed the vacancy on the Board. As such, eligible elector, Amy Turner, was nominated to serve on the Board.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller, and upon vote unanimously carried, the Board appointed Amy Turner to fill the vacancy on the Board, as Secretary.

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### **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

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Fund	Period Ending Sept. 2025	Special Payment Sept. 2025 #1	Special Payment Sept. 2025 #2
General	\$ 11,815.80	\$ 242.04	\$ 2,640.00
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Total	\$ 11,815.80	\$ 242.04	\$ 2,640.00

Following review and discussion, upon motion duly made by Director Orness, seconded by Director Miller and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims.

**Financial Statements:** Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending September 30, 2025.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending September 30, 2025 and directed Mr. Solin to transfer \$50,000.00 to the Colotrust account.

### **OFFICER REPORTS/ ANNOUNCEMENTS**

#### **Fire Chief:**

**Monthly Call Volumes:** Chief Turner reported that 48 calls were received in September.

**Personnel Count:** Chief Turner reported that there are currently twenty two (22) fire fighters including thirteen (13) on full status, three (3) on medical leave and six (6) on probationary status.

**District Vehicles:** Chief Turner reported units 3650 and 3611 are currently out of service. Chief Turner also reported unit 3600 will be getting new paint and lights.

**Deputy Chief:** There was no report at this time.

**Captain:** Captain Zoorob provided an update.

**President:** There was no report at this time.

**Vice President:** There was no report at this time.

**Treasurer:** There was no report at this time.

**Secretary:** There was no report at this time.

#### **Auxiliary Report:**

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*Discuss Upcoming Events:* The Auxiliary reported the District will host a Christmas party and Christmas movie night will be announced in November.

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### **LEGAL MATTERS**

**Station #2:** Attorney Reutzel provided an update regarding Station No. 2 to the Board.

**Fee Schedule:** The Board discussed establishing a fee schedule. The Board directed Captain Zoorob to create a schedule for review.

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### **OPERATIONS AND MAINTENANCE**

**Strategic Plan:** There were no updates at this time.

**Grant Funding Opportunities:** The Board discussed the Pipeline, EMS and Farmers State Bank grants.

**Opportunities for Targeted Community Outreach and Services for Residents:** There were no updates at this time.

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### **OTHER BUSINESS**

**Amendment to the Employment Agreement:** The Board discussed amending the Employment Agreement to amend the employee vacation policy.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Board directed Attorney Reutzel to prepare an Amendment to the Employment Agreement and authorize Director Rolenc to execute the Amendment to the Employment Agreement.

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### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the meeting was adjourned without objection.

Respectfully submitted,

By /s/ David Solin \_\_\_\_\_  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL OCTOBER 14, 2025 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW.

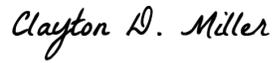
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David Rolenc



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Clayton Miller



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Ryan Orness

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Amy Turner