

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT (THE “DISTRICT”) HELD NOVEMBER 11, 2025

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as “Board”) was held on Tuesday, the 11<sup>th</sup> day of November, 2025, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by either method.

#### ATTENDANCE

##### Directors In Attendance Were:

David Rolenc, President  
Clayton Miller, Vice President  
Ryan Orness, Treasurer  
Amy Turner, Secretary

##### Also In Attendance Were:

David Solin; Special District Management Services, Inc. (“SDMS”)

Jack Reutzal, Esq.; Fairfield & Woods, P.C.

Jeff Turner; Chief

Daniel Zoorob; Captain

#### PUBLIC COMMENT

There were no public comments.

#### ADMINISTRATIVE MATTERS

**Pledge of Allegiance:** Director Rolenc led the Board in reciting the Pledge of Allegiance.

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzal noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No new conflicts were noted.

**Meeting Location/Manner and Posting of Meeting Notice:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District’s Board meeting. The Board

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meeting was held via teleconference and at the physical location. Mr. Solin reported that notice was duly posted and that no objections to the manner of the meeting or any requests that the manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

**Agenda:** Mr. Solin reviewed the proposed Agenda for the District’s Regular Meeting.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Agenda was approved.

**Minutes of the October 14, 2025 Regular Meeting:** The Board reviewed the Minutes of the October 14, 2025 Regular Meeting.

Following review and discussion, upon motion duly made by Director Rolenc, seconded by Director Turner, and upon vote unanimously carried, the Board approved the Minutes of the October 14, 2025 Regular Meeting.

**Resolution No. 2025-11-01; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 24-Hour Notices:** Mr. Solin discussed with the Board Resolution No. 2025-11-01; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 24-Hour Notices.

The Board determined to meet at 6:30 p.m. on the second Tuesday of each month in person at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, CO 80831, and via teleconference.

Following discussion, upon motion duly made by Director Miller, seconded by Director Orness and, upon vote, unanimously carried, the Board adopted Resolution No. 2025-11-01; Establishing Regular Meeting Dates, Time and Location, and Designating Location for 24-Hour Notices.

### **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending	Special Payment	Special Payment
	Oct. 2025	Oct. 2025 #1	Oct. 2025 #2
General	\$ 34,726.04	\$ 1,830.00	\$ 7,070.00
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Total	\$ 34,726.04	\$ 1,830.00	\$ 7,070.00

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Following review and discussion, upon motion duly made by Director Orness, seconded by Director Miller and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims.

**Financial Statements:** Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending October 31, 2025.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending October 31, 2025.

**2025 Application for Exemption from Audit:** The Board discussed the requirements for an audit.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board approved the District Accountant preparing and filing an exemption from audit for 2025.

**2025 Budget Amendment Hearing:** The President opened the public hearing to consider the Resolution to Amend the 2025 Budget and discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of a Resolution to Amend the 2025 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to or at this public hearing. No public comments were received, and the President closed the public hearing.

It was noted that no amendment to the 2025 Budget was required.

**2026 Budget Hearing:** The President opened the Public Hearing to consider the proposed 2026 Budget and to discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of the 2026 Budget and the date, time and location of the Public Hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this Public Hearing. No public comments were received, and the Public Hearing was closed.

Mr. Solin reviewed the estimated 2025 expenditures and the proposed 2026 expenditures.

Following discussion, the Board considered adoption of Resolution No. 2025-11-02; Resolution to Set Mill Levies (for the General Fund at 6.084 mills, and the Debt Service Fund at 0.000 mills, and an abatement at 0.006, for a total mill levy of 6.090 mills) and Resolution No. 2025-11-03; Resolution to Adopt the

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2026 Budget and Appropriate Sums of Money. Upon motion duly made by Director Rolenc, seconded by Director Turner, and, upon vote, unanimously carried, the Resolutions were adopted subject to TABOR restrictions, as discussed, and execution of the Certification of Budget and Certification of Mill Levies was authorized, subject to receipt of final Certification of Assessed Valuation from the County on or before December 15, 2025. The District Manager was authorized to transmit the Certification of Mill Levies to the Board of County Commissioners of El Paso County and the Division of Local Government. The District Manager was also authorized to transmit the Certification of Budget to the Division of Local Government not later than January 30, 2026. Copies of the Resolutions are attached hereto and incorporated herein by this reference.

**DLG-70 Mill Levy Certification Form:** Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board authorized the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

**Preparation of 2027 Budget:** Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner, and upon vote unanimously carried, the Board appointed of the District Accountant to prepare the 2027 Budget and set the date for a Public Hearing to adopt the 2027 Budget for the District's Regular Meeting on November 10, 2026, at 6:30 p.m.

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### **OFFICER REPORTS/ ANNOUNCEMENTS**

**Fire Chief:**

*Monthly Call Volumes:* Chief Turner reported that 27 calls were received in October.

*Personnel Count:* Chief Turner reported that there are currently twenty four (24) fire fighters including thirteen (13) on full status, two (2) on medical leave and nine (9) on probationary status.

*District Vehicles:* Chief Turner reported all units are operational.

**Deputy Chief:** Chief Turner reported on the status of the Deputy Chief Revels.

**Captain:** Captain Zoorob reported on the new reporting system and two possible grant opportunities.

**President:** There was no report at this time.

**Vice President:** There was no report at this time.

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**Treasurer:** There was no report at this time.

**Secretary:** There was no report at this time.

**Auxiliary Report:** The Auxiliary reported the District will be running a Canned Food drive benefiting Eastern Plains Community Pantry.

**Discuss Upcoming Events:** The Auxiliary reported the holiday meal will be held at the Fire Station on November 19, 2025 at 7:00 p.m.

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### **LEGAL MATTERS**

**Station #2:** There were no updates at this time.

**Fee Schedule:** The Board deferred this matter.

**Amendment to the Employment Agreement:** The Board reviewed an Amendment to the Employment Agreement.

Following discussion, upon motion duly made by Director Rolec, seconded by Director Miller and, upon vote, unanimously carried, the Board approved the Amendment to the Employment Agreement.

**Section 32-1-809, C.R.S. Requirements (Transparency Notice):** Mr. Solin discussed the special district transparency requirements of Section 32-1-809, C.R.S. with the Board. The Board directed that the Notice be posted on the SDA and District websites.

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### **OPERATIONS AND MAINTENANCE**

**Strategic Plan:** There were no updates at this time.

**Grant Funding Opportunities:** There were no updates at this time.

**Opportunities for Targeted Community Outreach and Services for Residents:** There were no updates at this time.

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### **OTHER BUSINESS**

There was no other business.

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### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the meeting was adjourned without objection.

Respectfully submitted,

By /s/ David Solin  
Secretary for the Meeting

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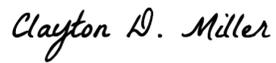
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THESE MINUTES ARE APPROVED AS THE OFFICIAL NOVEMBER 11, 2025 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW.



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David Rolenc



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Clayton Miller



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Ryan Orness

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Amy Turner