

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT (THE "DISTRICT") HELD DECEMBER 10, 2024

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as "Board") was held on Tuesday, the 10th day of December, 2024, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by either method.

ATTENDANCE

Directors In Attendance Were:

David Rolenc, President
Clayton Miller, Vice President
Ryan Orness, Treasurer
Amy Turner, Secretary

Also In Attendance Were:

David Solin; Special District Management Services, Inc. ("SDMS")

Jack Reutzler, Esq.; Fairfield & Woods, P.C.

Jeff Turner, Chief

Daniel Zoorob, Captain

PUBLIC COMMENT

There were no public comments.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzler noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No new conflicts were noted.

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ADMINISTRATIVE MATTERS

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board meeting was held via teleconference and at the physical location. Mr. Solin reported that notice was duly posted and that no objections to the manner of the meeting or any requests that the manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Agenda was approved.

Minutes of October 8, 2024 Regular Meeting: The Board reviewed the Minutes of the October 8, 2024 Regular Meeting.

Following review and discussion, upon motion duly made by Director Rolenc, seconded by Director Orness, and upon vote unanimously carried, the Board approved the Minutes of the October 8, 2024 Regular Meeting.

Resolution No. 2024-12-01; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 24-Hour Notices: Mr. Solin discussed with the Board Resolution No. 2024-12-01; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 24-Hour Notices.

The Board determined to meet at 6:30 p.m. on the second Tuesday of each month in person at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, CO 80831, and via Zoom Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Orness and, upon vote, unanimously carried, the Board adopted Resolution No. 2024-12-01; Establishing Regular Meeting Dates, Time and Location, and Designating Location for 24-Hour Notices.

CPI increase to salary of Assistant Chief : The Board discussed the CPI increase to salary of Assistant Chief Revels.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Board approved the CPI increase to salary of Assistant Chief Revels.

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FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending Oct. 31, 2024	Supplemental Payment Oct. 31, 2024	Supplemental Payment 2 Oct. 31, 2024
General	\$ 7,681.71	\$ 7,036.00	\$ 11,625.00
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Total	\$ 7,681.71	\$ 7,036.00	\$ 11,625.00

Fund	Supplemental Payment 3 Oct. 31, 2024	Period Ending Nov. 30, 2024	Supplemental Payment Nov. 30, 2024
General	\$ 133.03	\$ 33,443.90	\$ 2,700.00
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Total	\$ 133.03	\$ 33,443.90	\$ 2,700.00

Following review and discussion, upon motion duly made by Director Orness, seconded by Director Rolenc and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims.

Financial Statements: Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending November 30, 2024.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending November 30, 2024.

Station #2 Financing Options: The Board deferred this matter.

Future Financing Ideas: The Board deferred this matter.

2024 Application for Exemption from Audit: The Board discussed the requirements for an audit.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board approved the appointment of the District Accountant to prepare the Application for Exemption from Audit for 2024.

2024 Budget Amendment Hearing: The President opened the public hearing to consider the Resolution to Amend the 2024 Budget and discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of a Resolution to Amend the 2024 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within

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the District. No written objections were received prior to or at this public hearing. No public comments were received, and the President closed the public hearing.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner, and upon vote unanimously carried, the Board adopted Resolution No. 2024-12-02 to Amend the 2024 Budget.

2025 Budget Hearing: The President opened the Public Hearing to consider the proposed 2025 Budget and to discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of the 2025 Budget and the date, time and location of the Public Hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this Public Hearing. No public comments were received, and the Public Hearing was closed.

Mr. Solin reviewed the estimated 2024 expenditures and the proposed 2025 expenditures.

Following discussion, the Board considered adoption of Resolution No. 2024-12-03; Resolution to Set Mill Levies (for the General Fund at 6.130 mills, and the Debt Service Fund at 0.000 mills, for a total mill levy of 6.130 mills) and Resolution No. 2024-12-04; Resolution to Adopt the 2024 Budget and Appropriate Sums of Money. Upon motion duly made by Director Rolenc, seconded by Director Miller, and, upon vote, unanimously carried, the Resolutions were adopted subject to TABOR restrictions, as discussed, and execution of the Certification of Budget and Certification of Mill Levies was authorized, subject to receipt of final Certification of Assessed Valuation from the County on or before December 15, 2024. The District Manager was authorized to transmit the Certification of Mill Levies to the Board of County Commissioners of El Paso County and the Division of Local Government. The District Manager was also authorized to transmit the Certification of Budget to the Division of Local Government not later than January 30, 2025. Copies of the Resolutions are attached hereto and incorporated herein by this reference.

DLG-70 Mill Levy Certification Form: The Board considered authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board authorized the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

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Pension Board Meeting: The Board convened in the Pension Board Meeting.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief:

Monthly Call Volumes: Chief Turner reported that 44 calls were received in November 2024.

Personnel Count: Chief Turner reported that there are currently seventeen (17) fire fighters including thirteen (13) on full status, and four (4) on probationary status.

District Vehicles: Chief Turner reported the vehicle number 3641 is out of service.

Assistant Chief: There was no report at this time.

Captain: Captain Zoorob updated the Board on the status of the ambulance licensing process with the state.

President: There was no report at this time.

Vice President: There was no report at this time.

Treasurer: There was no report at this time.

Secretary: There was no report at this time.

Auxiliary Report: There was no report at this time.

Events for the Year: There was no report at this time.

LEGAL MATTERS

Resolution No. 2024-12-05 Calling May 6, 2025 Election: The Board discussed the May 6, 2025 election.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller, and upon vote unanimously carried, the Board adopted Resolution No. 2024-12-05 Calling a May 6, 2025 Directors' Election which appointed David Solin as the Designated Election Official and authorized him to perform all tasks required for the May 6, 2025 Regular Election of the Board of Directors for the conduct of a mail ballot election.

Section 32-1-809, C.R.S. Requirements (Transparency Notice): Mr. Solin discussed the special district transparency requirements of Section 32-1-809,

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C.R.S. with the Board. Following discussion, the Board directed Mr. Solin to post the special district transparency notice on the Special District Association website and on the District website.

Resolution No. 2024-12-06; Resolution Creating Ambulance Enterprise:
The Board deferred this matter.

OPERATIONS AND MAINTENANCE

Strategic Plan: There were no updates at this time.

Grant Funding Opportunities: There were no updates at this time.

AFG-Grant Update: Captain Zoorob reported the applications for grants are currently open and is examining the process to determine whether to apply.

Opportunities for Targeted Community Outreach and Services for Residents: There were no updates at this time.

OTHER BUSINESS

There was no other business.


ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ David Solin
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL DECEMBER 10, 2024 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW.



David Rolenc

Clayton D. Miller

Clayton Miller

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Amy Turner



Ryan Orness