

PEYTON FIRE PROTECTION DISTRICT

Administrative Offices

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 · 800-741-3254
Fax: 303-987-2032

<https://peytonfpd.colorado.gov/>

NOTICE OF REGULAR MEETING AND AGENDA

Board of Directors:

David Rolenc
Clayton Miller
Ryan Orness
Amy Turner
VACANT

Office:

President
Vice President
Treasurer
Secretary

Term/Expires:

2027/May 2025
2027/May 2027
2027/May 2025
2025/May 2025
2025/May 2025

DATE: Tuesday, January 14, 2025

TIME: 6:30 p.m.

PLACE:

Physical Location

Peyton Fire Protection District
13665 Railroad Street
Peyton, CO 80831

Zoom Meeting

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09>

Phone Number: 1-719-359-4580

Meeting ID: 546 911 9353

Passcode: 912873

** Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (dsolin@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

I. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
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II. ADMINISTRATIVE MATTERS

- A. Pledge of Allegiance.
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- B. Present Disclosures of Potential Conflicts of Interest.
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C. Approve Agenda, confirm location of the meeting and posting of meeting notices.

D. Review and approve the Minutes of the December 10, 2024 Regular Meeting (enclosure).

III. FINANCIAL MATTERS

A. Review and ratify approval of the payment of claims as follows (enclosure):

Fund	Period Ending Dec. 31, 2024
General	\$ 22,090.57
Debt	\$ -0-
Capital	\$ 1,416.77
Total	\$ 23,507.34

B. Review and accept unaudited financial statements (enclosure).

C. Discuss status of Station #2 planning and financing options.

D. Discuss future financing ideas.

E. Discuss status of account for ambulance revenue.

IV. OFFICER REPORTS/ANNOUNCEMENTS

A. Chief (to be distributed).

1. Call Volumes.

2. Personnel Count.

3. Update on District Vehicles.

B. Assistant Chief.

C. Captain.

D. President.

E. Vice President.

F. Treasurer.

G. Secretary.

H. Auxiliary Report.

1. Discuss the events for the year.

V. LEGAL MATTERS

A. Discuss and consider adoption of Resolution No. 2025-01-01; Resolution Creating Ambulance Enterprise (enclosure).

VI. OPERATIONS AND MAINTENANCE

A. Discuss Strategic Plan.

B. Discuss status of grant funding opportunities.

1. AFG Grant Update.

C. Discuss opportunities for targeted community outreach and services for residents.

VII. OTHER BUSINESS

A. _____

VIII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY, FEBRUARY 11, 2025.**

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT (THE "DISTRICT") HELD DECEMBER 10, 2024

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as "Board") was held on Tuesday, the 10th day of December, 2024, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831 and was also held by conference call. The meeting was open to the public to join by either method.

ATTENDANCE

Directors In Attendance Were:

David Rolenc, President
Clayton Miller, Vice President
Ryan Orness, Treasurer
Amy Turner, Secretary

Also In Attendance Were:

David Solin; Special District Management Services, Inc. ("SDMS")

Jack Reutzel, Esq.; Fairfield & Woods, P.C.

Jeff Turner, Chief

Daniel Zoorob, Captain

PUBLIC COMMENT

There were no public comments.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Rolenc led the Board in reciting the Pledge of Allegiance.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Reutzel noted that conflicts were filed for applicable Directors at least 72-hours prior to the meeting. Mr. Solin also noted that a quorum was present and requested members of the Board

RECORD OF PROCEEDINGS

to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No new conflicts were noted.

ADMINISTRATIVE MATTERS

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board meeting was held via teleconference and at the physical location. Mr. Solin reported that notice was duly posted and that no objections to the manner of the meeting or any requests that the manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Agenda: Mr. Solin reviewed the proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Agenda was approved.

Minutes of October 8, 2024 Regular Meeting: The Board reviewed the Minutes of the October 8, 2024 Regular Meeting.

Following review and discussion, upon motion duly made by Director Rolenc, seconded by Director Orness, and upon vote unanimously carried, the Board approved the Minutes of the October 8, 2024 Regular Meeting.

Resolution No. 2024-12-01; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 24-Hour Notices: Mr. Solin discussed with the Board Resolution No. 2024-12-01; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 24-Hour Notices.

The Board determined to meet at 6:30 p.m. on the second Tuesday of each month in person at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, CO 80831, and via Zoom Meeting.

Following discussion, upon motion duly made by Director Miller, seconded by Director Orness and, upon vote, unanimously carried, the Board adopted Resolution No. 2024-12-01; Establishing Regular Meeting Dates, Time and Location, and Designating Location for 24-Hour Notices.

CPI increase to salary of Assistant Chief : The Board discussed the CPI increase to salary of Assistant Chief Revels.

RECORD OF PROCEEDINGS

Following discussion, upon motion duly made by Director Miller, seconded by Director Rolenc and, upon vote, unanimously carried, the Board approved the CPI increase to salary of Assistant Chief Revals.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending Oct. 31, 2024	Supplemental Payment Oct. 31, 2024	Supplemental Payment 2 Oct. 31, 2024
General	\$ 7,681.71	\$ 7,036.00	\$ 11,625.00
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Total	\$ 7,681.71	\$ 7,036.00	\$ 11,625.00

Fund	Supplemental Payment 3 Oct. 31, 2024	Period Ending Nov. 30, 2024	Supplemental Payment Nov. 30, 2024
General	\$ 133.03	\$ 33,443.90	\$ 2,700.00
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Total	\$ 133.03	\$ 33,443.90	\$ 2,700.00

Following review and discussion, upon motion duly made by Director Orness, seconded by Director Rolenc and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims.

Financial Statements: Mr. Solin reviewed with the Board the unaudited financial statements of the District for the period ending November 30, 2024.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District for the period ending November 30, 2024.

Station #2 Financing Options: The Board deferred this matter.

Future Financing Ideas: The Board deferred this matter.

2024 Application for Exemption from Audit: The Board discussed the requirements for an audit.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the Board approved the appointment of the District Accountant to prepare the Application for Exemption from Audit for 2024.

RECORD OF PROCEEDINGS

2024 Budget Amendment Hearing: The President opened the public hearing to consider the Resolution to Amend the 2024 Budget and discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of a Resolution to Amend the 2024 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to or at this public hearing. No public comments were received, and the President closed the public hearing.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner, and upon vote unanimously carried, the Board adopted Resolution No. 2024-12-02 to Amend the 2024 Budget.

2025 Budget Hearing: The President opened the Public Hearing to consider the proposed 2025 Budget and to discuss related issues.

It was noted that publication of Notice stating that the Board would consider adoption of the 2025 Budget and the date, time and location of the Public Hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this Public Hearing. No public comments were received, and the Public Hearing was closed.

Mr. Solin reviewed the estimated 2024 expenditures and the proposed 2025 expenditures.

Following discussion, the Board considered adoption of Resolution No. 2024-12-03; Resolution to Set Mill Levies (for the General Fund at 6.130 mills, and the Debt Service Fund at 0.000 mills, for a total mill levy of 6.130 mills) and Resolution No. 2024-12-04; Resolution to Adopt the 2024 Budget and Appropriate Sums of Money. Upon motion duly made by Director Rolenc, seconded by Director Miller, and, upon vote, unanimously carried, the Resolutions were adopted subject to TABOR restrictions, as discussed, and execution of the Certification of Budget and Certification of Mill Levies was authorized, subject to receipt of final Certification of Assessed Valuation from the County on or before December 15, 2024. The District Manager was authorized to transmit the Certification of Mill Levies to the Board of County Commissioners of El Paso County and the Division of Local Government. The District Manager was also authorized to transmit the Certification of Budget to the Division of Local Government not later than January 30, 2025. Copies of the Resolutions are attached hereto and incorporated herein by this reference.

DLG-70 Mill Levy Certification Form: The Board considered authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification

RECORD OF PROCEEDINGS

form for certification to the Board of County Commissioners and other interested parties.

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Turner and, upon vote, unanimously carried, the Board authorized the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

Pension Board Meeting: The Board convened in the Pension Board Meeting.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief:

Monthly Call Volumes: Chief Turner reported that 44 calls were received in November 2024.

Personnel Count: Chief Turner reported that there are currently seventeen (17) fire fighters including thirteen (13) on full status, and four (4) on probationary status.

District Vehicles: Chief Turner reported the vehicle number 3641 is out of service.

Assistant Chief: There was no report at this time.

Captain: Captain Zoorob updated the Board on the status of the ambulance licensing process with the state.

President: There was no report at this time.

Vice President: There was no report at this time.

Treasurer: There was no report at this time.

Secretary: There was no report at this time.

Auxiliary Report: There was no report at this time.

Events for the Year: There was no report at this time.

LEGAL MATTERS

Resolution No. 2024-12-05 Calling May 6, 2025 Election: The Board discussed the May 6, 2025 election.

RECORD OF PROCEEDINGS

Following discussion, upon motion duly made by Director Rolenc, seconded by Director Miller, and upon vote unanimously carried, the Board adopted Resolution No. 2024-12-05 Calling a May 6, 2025 Directors' Election which appointed David Solin as the Designated Election Official and authorized him to perform all tasks required for the May 6, 2025 Regular Election of the Board of Directors for the conduct of a mail ballot election.

Section 32-1-809, C.R.S. Requirements (Transparency Notice): Mr. Solin discussed the special district transparency requirements of Section 32-1-809, C.R.S. with the Board. Following discussion, the Board directed Mr. Solin to post the special district transparency notice on the Special District Association website and on the District website.

Resolution No. 2024-12-06; Resolution Creating Ambulance Enterprise:
The Board deferred this matter.

OPERATIONS AND MAINTENANCE

Strategic Plan: There were no updates at this time.

Grant Funding Opportunities: There were no updates at this time.

AFG-Grant Update: Captain Zoorob reported the applications for grants are currently open and is examining the process to determine whether to apply.

Opportunities for Targeted Community Outreach and Services for Residents: There were no updates at this time.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Rolenc, seconded by Director Miller and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By /s/ David Solin
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL DECEMBER 10, 2024 MEETING MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW.

RECORD OF PROCEEDINGS

David Rolenc

Clayton Miller

Amy Turner

Ryan Orness

**Peyton Fire Protection District
December-24**

Vendor	Invoice #	Date	Due Date	Amount	Expense Account	Account Number
AMR of Colorado	316900	12/5/2024	1/4/2025	\$ 144.55	Medical Supplies	1708
AMR of Colorado	316899	12/5/2024	1/4/2025	\$ 264.41	Medical Supplies	1708
Airgas, Inc	5512769172	11/30/2024	12/30/2024	\$ 36.58	Medical Supplies	1708
Barnhart Pump Co.	22298	12/10/2024	12/10/2024	\$ 4,717.00	Vehicle Repair and Maintenance	1712
Century Link	333262263 Nov. 2024	11/10/2024	12/10/2024	\$ 276.39	Utilities	1730
Century Link	712695564	11/16/2024	12/16/2024	\$ 357.91	Utilities	1730
City of Colorado Springs	PPRCN1477	11/6/2024	12/6/2024	\$ 7,590.70	CO Spgs - Radio Fees	1716
Colorado Division of Fire	24-81616	11/11/2024	11/11/2024	\$ 30.00	Structural Fire Training	1709
Community First National Bank	63658 11.2024	11/15/2024	11/15/2024	\$ 1,416.77	Lease Purchase Principal Pmnts	3810
Ed Glaser Propane, Inc	223950 Nov. 2024	11/30/2024	11/30/2024	\$ 685.00	Utilities	1730
El Paso County Fleet Management Department	24020148-RI	12/2/2024	1/1/2025	\$ 823.01	Fuel	1714
El Paso- Teller County 9-1-1	2024-009	12/17/2024	12/17/2024	\$ 1,600.00	Miscellaneous	1685
Mug-A-Bug, Inc	530890	11/21/2024	12/1/2024	\$ 94.00	Bldg & Grounds - Maintenance	1722
Ranchland News	56857	12/5/2024	1/4/2025	\$ 27.17	Miscellaneous	1685
Special Dist Management Srvs	Nov-24	11/30/2024	11/30/2024	\$ 1,836.20	Management	1680
Special Dist Management Srvs	Nov-24	11/30/2024	11/30/2024	\$ 3,254.60	Accounting	1612
Special Dist Management Srvs	Nov-24	11/30/2024	11/30/2024	\$ 67.60	Election	1635
Special Dist Management Srvs	Nov-24	11/30/2024	11/30/2024	\$ 55.75	Miscellaneous	1685
Stericycle, Inc	8008990537	11/18/2024	12/18/2024	\$ 229.70	Medical Supplies	1708
				\$ 23,507.34		

**Peyton Fire Protection District
December-24**

	General	Debt	Capital	Totals
Disbursements	\$ 22,090.57	\$ -	\$ 1,416.77	\$ 23,507.34
Visa Expenses	\$ -	\$ -	\$ -	\$ -
Total Disbursements from Checking Acct	\$ 22,090.57	\$ -	\$ 1,416.77	\$ 23,507.34

PEYTON FIRE PROTECTION DISTRICT

Schedule of Cash Position

December 31, 2024

	<u>Rate</u>	<u>Operating</u>	<u>Capital Projects</u>	<u>Total</u>
Checking:				
First Bank Checking		\$ 29,690.07	\$ -	\$ 29,690.07
First Bank Payroll		\$ 873.58	-	873.58
First Bank Payroll		\$ 295.01	-	295.01
Investments:				
First Bank Savings	1.8200%	\$ 146,067.07	\$ -	\$ 146,067.07
First Bank Savings - Reserve	1.8200%	\$ 13,750.00	\$ -	\$ 13,750.00
First Bank Savings - TABOR	1.8200%	\$ 8,625.00	\$ -	\$ 8,625.00
ColoTrust	4.7059%	\$ 81,636.26	\$ -	\$ 81,636.26
Total Funds		<u>\$ 281,232.00</u>	<u>\$ -</u>	<u>\$ 281,232.00</u>

2024 Mill Levy Information:

Certified General Fund Mill Levy 6.154

Board of Directors:

- * David Rolenc
- * Clayton Miller
- * Amy Turner
- * Ryan Orness

*Board member is an authorized signer on the checking account

PEYTON FIRE PROTECTION DISTRICT
Monthly Activity Summary
December 31, 2024

Account	Total	General Fund	Capital
Sources			
Taxes	\$ 8,828.21	\$ 8,828.21	\$ -
Interest, Donations, Other	619.35	619.35	-
Transfer from General Fund	1,416.77	-	1,416.77
Total Sources	\$ 10,864.33	\$ 9,447.56	\$ 1,416.77
Uses			
Administrative	\$ 15,104.70	\$ 15,104.70	\$ -
Operations	23,336.93	23,336.93	-
Capital Expenses	1,416.77	-	1,416.77
Transfer to Capital Projects	1,416.77	1,416.77	-
Donation Expenses	-	-	-
Pension Plan Contribution	-	-	-
Transfer to Capital Projects	-	-	-
Total Uses	\$ 41,275.17	\$ 39,858.40	\$ 1,416.77
Net Source/(Use)	\$ (30,410.84)	\$ (30,410.84)	\$ -

PEYTON FIRE PROTECTION DISTRICT

FINANCIAL STATEMENTS

December 31, 2024

PEYTON FIRE PROTECTION DISTRICT
 COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
 December 31, 2024

<u>ASSETS AND OTHER DEBITS</u>	<u>GENERAL</u>	<u>CAPITAL PROJECTS</u>	<u>FIXED ASSETS</u>	<u>TOTAL MEMO ONLY</u>
Assets				
Cash in Bank- First Bank Check	\$ 29,690.07	\$ -	\$ -	\$ 29,690.07
First Bank- Payroll	873.55	-	-	873.55
First Bank Savings	146,067.07	-	-	146,067.07
Cash in Bank-FSB 5169	295.01	-	-	295.01
First Bank Reserve Fund	13,750.00	-	-	13,750.00
First Bank Tabor Reserve	8,625.00	-	-	8,625.00
ColoTrust	81,636.26	-	-	81,636.26
Cash with County Treasurer	2,984.88	-	-	2,984.88
Property Taxes Receivable	389,986.00	-	-	389,986.00
Accounts Receivable	63.77	-	-	63.77
1997 Pumper	-	25,000.00	-	25,000.00
Prepaid Expenses	20,305.00	-	-	20,305.00
Total Current Assets	694,571.62	25,000.00	-	719,571.62
Capital Assets				
Buildings	-	-	189,127.00	189,127.00
Grounds and Equipment	-	-	636,860.31	636,860.31
Vehicles	-	-	501,532.03	501,532.03
Accumulated Depreciation	-	-	(1,062,642.42)	(1,062,642.42)
Total Capital Assets	-	-	264,876.92	264,876.92
Total Assets	\$ 694,571.62	\$ 25,000.00	\$ 264,876.92	\$ 984,448.54
Liabilities				
Accounts Payable	\$ 5,669.32	\$ -	\$ -	\$ 5,669.32
1997 Pumper Lease	-	12,004.58	-	12,004.58
Total Liabilities	5,669.32	12,004.58	-	17,673.90
Deferred Inflows of Resources				
Deferred Property Taxes	389,986.00	-	-	389,986.00
Total Deferred Inflows of Resources	389,986.00	-	-	389,986.00
Fund Balance				
Investment in Fixed Assets	-	-	264,876.92	264,876.92
Fund Balance	188,325.38	(5,639.71)	-	182,685.67
Restricted for Fireman's Morale and Welfare	480.00	-	-	480.00
Reserve for Contingencies	2,139.59	-	-	2,139.59
Tabor Reserve	7,974.00	-	-	7,974.00
Reserve for Capital	-	18,635.13	-	18,635.13
Current Year Earnings	99,997.33	-	-	99,997.33
Total Fund Balances	298,916.30	12,995.42	264,876.92	576,788.64
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 694,571.62	\$ 25,000.00	\$ 264,876.92	\$ 984,448.54

PEYTON FIRE PROTECTION DISTRICT
Statement of Revenues, Expenditures, and
Changes in Fund Balance - Budget and Actual
For the 12 Month Ending,
December 31, 2024
General Fund

Account Description	Period Actual	YTD Actual	Budget	Under/(Over) Budget	% of Budget
Revenues					
Property Tax Revenue	\$ 2,935.60	\$ 435,434.55	\$ 388,658.00	\$ (46,776.55)	112.0%
Specific Ownership Taxes	5,892.61	36,486.37	25,000.00	(11,486.37)	145.9%
Interest Income	619.35	8,924.23	5,000.00	(3,924.23)	178.5%
Grants	-	-	2,000.00	2,000.00	0.0%
Firefighter Donations - Res.	-	-	500.00	500.00	0.0%
Rehabilitation Donations - Res.	-	-	500.00	500.00	0.0%
T-Shirts Donations - Res.	-	417.58	400.00	(17.58)	104.4%
Other Income	-	1,088.73	1,500.00	411.27	72.6%
Auxiliary Donation - Res.	-	728.75	500.00	(228.75)	145.8%
Total Revenues	9,447.56	483,080.21	424,058.00	(59,022.21)	113.9%
Expenditures					
<u>Administrative Expenses</u>					
Accounting	3,254.60	36,639.10	26,500.00	(10,139.10)	138.3%
Election	67.60	84.50	-	(84.50)	0.0%
Insurance- SDA Liability, Auto	680.00	8,356.00	7,050.00	(1,306.00)	118.5%
Insurance-Auto	587.50	7,573.00	5,175.00	(2,398.00)	146.3%
Insurance-Worker's Comp	348.50	7,009.00	6,000.00	(1,009.00)	116.8%
Legal	-	15,557.47	21,000.00	5,442.53	74.1%
County Treasurer's Fees	44.03	6,558.51	5,830.00	(728.51)	112.5%
Management	1,836.20	30,712.80	32,000.00	1,287.20	96.0%
Computer Maintenance	1,650.32	7,330.28	3,000.00	(4,330.28)	244.3%
Office Expense	3.56	298.01	1,250.00	951.99	23.8%
Miscellaneous	1,778.23	4,210.94	2,250.00	(1,960.94)	187.2%
Bank Charges	-	30.00	-	(30.00)	0.0%
Workshops	-	-	3,000.00	3,000.00	0.0%
Professional Associations	-	1,396.81	2,500.00	1,103.19	55.9%
Community Outreach	-	-	2,500.00	2,500.00	0.0%
Salary Expense	4,137.40	48,976.26	52,000.00	3,023.74	94.2%
Payroll Processing Fees	93.00	1,180.40	1,450.00	269.60	81.4%
Payroll Taxes - Employer	61.08	723.06	6,750.00	6,026.94	10.7%
Pension Expense	562.68	6,660.72	5,300.00	(1,360.72)	125.7%
Total Administrative Expenditures	15,104.70	183,296.86	183,555.00	258.14	99.9%
<u>Operating Expenses</u>					
PPE-Structural Fire Equipment	-	344.71	6,500.00	6,155.29	5.3%
PPE-Wildland Equipment	-	14,310.69	5,250.00	(9,060.69)	272.6%
Firefighting Equipment	-	2,924.99	10,500.00	7,575.01	27.9%
PPE - Medical	-	1,771.58	2,000.00	228.42	88.6%
Station Supplies	1,108.57	8,086.96	4,250.00	(3,836.96)	190.3%
Fire Prevention	-	-	1,000.00	1,000.00	0.0%
Office Supplies - Operations	491.96	1,735.48	1,000.00	(735.48)	173.5%
EMS Training	-	1,206.50	10,000.00	8,793.50	12.1%
Uniforms	-	3,158.49	3,250.00	91.51	97.2%
Medical Supplies	2,542.34	15,279.94	8,500.00	(6,779.94)	179.8%
Structural Fire Training	30.00	1,238.24	3,000.00	1,761.76	41.3%
Firefighter Health and Welfare	-	1,968.95	3,750.00	1,781.05	52.5%
Equipment Maintenance	-	636.95	3,750.00	3,113.05	17.0%
Vehicle Repair and Maintenance	6,264.84	40,726.18	42,500.00	1,773.82	95.8%
Wildland Fire Training	-	33.98	2,500.00	2,466.02	1.4%
Fuel	1,939.82	13,875.81	15,000.00	1,124.19	92.5%
Vehicle R&M - Blizzard Clms	-	-	-	-	0.0%

PEYTON FIRE PROTECTION DISTRICT
Statement of Revenues, Expenditures, and
Changes in Fund Balance - Budget and Actual
For the 12 Month Ending,
December 31, 2024
General Fund

<u>Account Description</u>	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Under/(Over) Budget</u>	<u>% of Budget</u>
CO Spgs - Radio Fees	7,590.70	11,200.70	6,500.00	(4,700.70)	172.3%
Cell Phones & Tablets	-	959.67	2,250.00	1,290.33	42.7%
Radio Equipment	-	-	5,000.00	5,000.00	0.0%
ERS Reporting Service	-	9,555.57	4,500.00	(5,055.57)	212.3%
Station Tools	-	-	1,000.00	1,000.00	0.0%
Bldg & Grounds - Maintenance	94.00	3,140.26	6,250.00	3,109.74	50.2%
Bldg & Grounds Equipment	-	485.54	1,000.00	514.46	48.6%
Auxiliary	-	675.96	1,000.00	324.04	67.6%
Rehabilitation	-	246.23	1,000.00	753.77	24.6%
Member Recognition	538.14	18,143.12	2,750.00	(15,393.12)	659.7%
Utilities	2,736.56	24,932.62	30,000.00	5,067.38	83.1%
Contingency	-	-	20,000.00	20,000.00	0.0%
Total Operation Expenditures	<u>23,336.93</u>	<u>176,639.12</u>	<u>204,000.00</u>	<u>27,360.88</u>	<u>86.6%</u>
Other Expenses					
Pension Plan Contribution	-	4,000.00	4,000.00	-	100.0%
T-Shirt Expense	-	733.59	-	(733.59)	0.0%
Transfer to Capital	1,416.77	39,250.29	6,500.00	(32,750.29)	603.9%
Station #2 Dev Exp	-	-	100,000.00	100,000.00	0.0%
Emergency Reserve	-	-	12,722.00	12,722.00	0.0%
Total Other Expenses	<u>1,416.77</u>	<u>43,983.88</u>	<u>123,222.00</u>	<u>79,238.12</u>	<u>35.7%</u>
Total Expenditures	39,858.40	403,919.86	510,777.00	106,857.14	
Excess (Deficiency) of Revenues Over Expenditures	(30,410.84)	79,160.35	(86,719.00)	(165,879.35)	
Fund balance adjustments					
Transfers and Other Sources (Uses)					
Change in Fund Balance	(30,410.84)	79,160.35	(86,719.00)	(165,879.35)	
Beginning Fund Balance	318,693.41	209,122.22	189,463.00	(19,659.22)	
Ending Fund Balance	<u>\$ 288,282.57</u>	<u>\$ 288,282.57</u>	<u>\$ 102,744.00</u>	<u>\$ (185,538.57)</u>	

PEYTON FIRE PROTECTION DISTRICT
Statement of Revenues, Expenditures, and
Changes in Fund Balance - Budget and Actual
For the 12 Month Ending,
December 31, 2024
Capital Projects Fund

<u>Account Description</u>	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Under/(Over) Budget</u>	<u>% of Budget</u>
Revenues					
Transfer from General Fund	\$ 1,416.77	\$ 40,667.05	\$ -	\$ (40,667.05)	0.0%
Total Revenues	<u>1,416.77</u>	<u>40,667.05</u>	<u>-</u>	<u>(40,667.05)</u>	<u>0.0%</u>
Expenditures					
Miscellaneous	-	-	500.00	500.00	0.0%
Capital Expense	-	35,000.00	6,500.00	(28,500.00)	538.5%
Lease Purchase Principal Pmts	1,416.77	5,667.05	5,668.00	0.95	100.0%
Total Expenditures	<u>1,416.77</u>	<u>40,667.05</u>	<u>12,668.00</u>	<u>(27,999.05)</u>	<u>321.0%</u>
Excess (Deficiency) of Revenues Over Expenditures	-	-	(12,668.00)	(12,668.00)	
Transfers and Other Sources (Uses)					
Total Transfers (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Change in Fund Balance	-	-	(12,668.00)	(12,668.00)	
Fund balance adjustment - lease	-	-			
Beginning Fund Balance	12,995.42	12,995.42	13,127.00	13,127.00	
Ending Fund Balance	<u>\$ 12,995.42</u>	<u>\$ 12,995.42</u>	<u>\$ 459.00</u>	<u>\$ 459.00</u>	

RESOLUTION NO. 2025-01-01

PEYTON FIRE PROTECTION DISTRICT

WHEREAS, the Peyton Fire Protection District (“PFPD”) is organized pursuant to C.R.S. §32-1-101 et. seq (the “Special District Act”); and,

WHEREAS, C.R.S. §32-1-1002(1)(c) authorizes fire protection districts to undertake and to operate as part of the duties of the fire protection district an ambulance service, an emergency medical service, a rescue unit, and a diving and grappling service; and,

WHEREAS, PFPD does not currently provide ambulance service within its boundaries and must coordinate with other districts or private ambulance service provider for transport to area hospitals (“Emergency Services”); and,

WHEREAS, the current procedure of waiting for ambulance transport from other providers can result in unacceptable delays in delivering injured individuals to appropriate medical facilities; and,

WHEREAS, the PFPD believes that it can provide the Emergency Services on a timelier and cost efficient manner within the PFPD boundaries that will further the health, safety and general welfare of its citizens; and,

WHEREAS, the PFPD maintains that creating an enterprise as that term is defined in Colo. Const. art. X, § 20 and C.R.S. §24-77-102 (3) provides the most flexibility for the efficient and effective delivery of Emergency Services to its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT:

1. **DECLARATION.** The PFPD hereby establishes the Ambulance Service Enterprise as a government- owned business operation pursuant to Colo. Const. art. X, § 20 and C.R.S. 24-77-102 (3). The PFPD hereby declares it to be in the best interest and the health, safety and welfare of the citizens of the PFPD to form the Ambulance Service Enterprise for the purpose of operating an ambulance service, including providing ambulance transportation services and the services of emergency medical service providers (“EMS Providers”), and the administration and funding of a self-sustaining community and public health program. The primary goals of the enterprise are to optimize and enhance medical response times, provide innovative and effective management of the ambulance service within the District boundaries, and reduce the cost of ambulance services.

2. **FUNCTIONS AND ACTIVITIES:** The enterprise shall perform the following functions and activities:

A. Operate an ambulance service, including providing ambulance transportation services throughout the PFPD boundary;

B. Provide medical care consistent with its license to operate an ambulance service, including the services of EMS Providers;

C. Coordinate ambulance services with public and private partner agencies, and health care providers throughout the El Paso County region;

D. Administer a schedule of fees for the recovery of costs associated with the development and operation of an ambulance service;

E. Collect fees and coordinate with customers and insurance providers in connection with its operation of an ambulance service;

F. Through the fees collected by the enterprise, operate an ambulance service and community and public health program benefiting the public's health, safety, and welfare; and

G. Coordinate community and public health program activities with other public and private entities throughout the El Paso County region.

3. **DELEGATION OF AUTHORITY:** The Ambulance Service Enterprise Manager ("Manager") shall be responsible for the administration and management of the enterprise.

4. **ENTERPRISE STATUS; ACCOUNTABILITY; CONTRACTS**

A. Enterprise Status: The Ambulance Service Enterprise is an enterprise operation of the PFPD. The Manager shall operate the enterprise to ensure:

(1) The enterprise remains a self-sustaining government owned business which may issue its own revenue bonds;

(2) The enterprise continues to receive over seventy-five percent (75%) of its annual nondebt revenue from non-governmental sources; and

(3) The enterprise continues to receive under ten percent (10%) of its annual revenues in grants from all Colorado State and local governments combined.

B. Accountability:

(1) All claims against the enterprise operations shall be in accord with applicable statutes.

(2) The PFPD District Manager shall execute those duties and responsibilities imposed by the Board to ensure the public accountability of the enterprise operation.

C. Contracts:

(1) Subject to statutory limitations, the Manager is authorized to execute all necessary business contracts in the name of the enterprise. Business contracts executed in the name of the enterprise shall be deemed to have been executed by the PFPD on behalf of its enterprise and shall be legally enforceable by the PFPD of the enterprise against third parties and by third parties against the PFPD or enterprise to the same extent that would occur if the business contract had been executed by the PFPD on behalf of its enterprise. In addition, all contracts executed in the name of the enterprise shall be interpreted by any reviewing court as having been executed by the PFPD on behalf of its enterprise.

(2) The Manager is authorized to execute all enterprise contracts and agreements except those by which the controlling law are required to be executed by the Board of Directors.

(3) Real or personal property donated to or acquired by the enterprise shall be held in the name of the PFPD or in the name of the PFPD acting by and through its Ambulance Service Enterprise.

5. **FEES:** Fees to operate the enterprise shall be established by the Manager pursuant and shall be charged for all services provided by the enterprise. All fees are to be paid to the enterprise and deposited into the Ambulance Service Enterprise Fund.

6. **AMBULANCE SERVICE ENTERPRISE FUND EXPENDITURES:** The fees and charges and other revenue generated by the Ambulance Service Enterprise shall be deposited in the Ambulance Service Enterprise Fund, which shall be a fund of the PFPD. The enterprise revenue placed into the Ambulance Service Enterprise Fund shall only be expended to fund the Ambulance Service Enterprise activities and shall not be placed into the PFPD's General Fund or used for any purpose other than the functions and activities of the Ambulance Service Enterprise. All revenues and expenditures relating to the operation of the ambulance services and related medical care provided by the EMS Providers shall be considered revenues and expenditures of the enterprise.

7. **RULES AND REGULATIONS:** The Manager is authorized to promulgate and adopt reasonable rules and regulations regarding the administration and operation of the enterprise, and the time, place, limitation and extent of use of any enterprise equipment, property or facility including uses now existing or contemplated. Additional rules and regulations may be adopted as necessary to implement applicable Federal and State laws. Any rules and regulations adopted by the Manager shall be available for public inspection in the enterprise's administrative offices.

8. **GOVERNMENTAL IMMUNITY:** Nothing herein shall be interpreted as a waiver of the protections and immunities provided to the PFPD and its enterprises under the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 through 24-10-120, as now written or amended in the future.

This Resolution shall be in full force and effect from and after its final adoption and publication as provided by statute.

The Board of Directors deems it appropriate that this Resolution be published on the District website and that this Resolution be available for inspection and acquisition in the office of the PFPD.

This Resolution passed on January 14, 2025, by a vote of _____.

PEYTON FIRE PROTECTION DISTRICT

By: _____
Dave Rolenc, President

DRAFT